

# BUTLER COUNTY AREA VOCATIONAL-TECHNICAL SCHOOL

## JOINT OPERATING COMMITTEE

### REGULAR MEETING AGENDA

June 13, 2024 ▪ 7:00 p.m.  
 Large Conference Room  
 210 Campus Lane ▪ Butler, Pennsylvania 16001-2664

**CALL TO ORDER BY CHAIRPERSON .....** Mr. John Conrad  
**PLEDGE OF ALLEGIANCE.....** Mr. John Conrad  
**MOMENT OF SILENCE .....** Mr. John Conrad  
**ROLL CALL BY RECORDING SECRETARY .....** Mrs. Ashlee Lamenza

√	Members	Officers-Term	School District	3-YR JOC Term Expires
<input type="checkbox"/>	Mr. John Conrad	Chairperson-1 YR	Butler Area	December 2024
<input type="checkbox"/>	Ms. Jennifer Daniels-Wells		Butler Area	December 2026
<input type="checkbox"/>	Mr. Phil Heasley		Butler Area	December 2025
<input type="checkbox"/>	Mr. Tim Hester		Seneca Valley	December 2026
<input type="checkbox"/>	Mr. Dennis Kelly		Karns City Area	December 2024
<input type="checkbox"/>	Mrs. Patricia Larrimer		Knoch	December 2024
<input type="checkbox"/>	Mrs. Kathy McBride		Moniteau	December 2025
<input type="checkbox"/>	Mr. David McRandal		Knoch	December 2026
<input type="checkbox"/>	Mr. Justin Miller		Mars Area	December 2024
<input type="checkbox"/>	Mr. Frederick Peterson, Jr.	Vice-Chairperson-1YR	Seneca Valley	December 2026
<input type="checkbox"/>	Mr. Mark Taylor	Secretary-6/30/2026	Slippery Rock Area	December 2025
<input type="checkbox"/>	Mrs. Nina Teff	Treasurer-1 YR	Butler Area	December 2025

√	Alternates	School District
<input type="checkbox"/>	Mr. Nick Brower	Seneca Valley
<input type="checkbox"/>	Mrs. Jennifer Cummings	Butler Area
<input type="checkbox"/>	Mr. Anthony DePretis	Mars Area
<input type="checkbox"/>	Mr. Eric DiTullio	Seneca Valley
<input type="checkbox"/>	Dr. Brenda Ealey	Karns City Area
<input type="checkbox"/>	Mr. Anthony Infante	Knoch
<input type="checkbox"/>	Mrs. Jill McDonald	Knoch
<input type="checkbox"/>	Mrs. Heather Scott	Slippery Rock Area
<input type="checkbox"/>	Mr. Gary Shingleton	Butler Area
<input type="checkbox"/>	Mr. Christopher Stamm	Moniteau
<input type="checkbox"/>	Mr. Terry Stivason	Butler Area
<input type="checkbox"/>	Mrs. Cecilia Tomko	Butler Area
<input type="checkbox"/>	Mr. Alvin Vavro	Butler Area

√	Others	Officer-Term	Title
<input type="checkbox"/>	Dr. Alfonso Angelucci		Superintendent of Record
<input type="checkbox"/>	Dr. Regina Hiler		Executive Director
<input type="checkbox"/>	Mrs. Rebekah Davis	Asst. Secretary-6/30/2026	Business Manager
<input type="checkbox"/>	Mrs. Ashlee Lamenza		Recording Secretary
<input type="checkbox"/>	Attorney Thomas Breth		Solicitor

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**REPORTS**

- 1. Hearing of Public**
- 2. Director's Report**

**Exhibit 1-7**

**Recommend approval of the Director's Report**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**MINUTES**

- 1. Regular Meeting Minutes of May 2, 2024**

**Exhibit 8**

**Recommend approval of:**

- 1. Regular Meeting Minutes**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**NEW BUSINESS**

- 1. State and National Conferences**

Recommend approval for the Administration and Staff to travel to State and National Conferences for the 2024-2025 School Year as authorized by the Executive Director.

- 2. Cosmetology Licensure Hours**

**Exhibit 9**

Recommend approval of the Cosmetology Licensure Hours for students to complete the hourly requirements for the State Board of Cosmetology.

- 3. Donation(s)**

**Exhibit 10**

Recommend approval of the Donation(s) outlined in the exhibit.

- 4. Award Bids**

**Exhibit 11**

Recommend approval to Award Bids for 2024-2025 supplies/equipment as outlined in exhibit.

- 5. Agreement - PSBA Insurance Trust BUCS**

**Exhibit 12**

Recommend approval of the PSBA Insurance Trust Better Unemployment Compensation System (BUCS) Agreement as outlined in exhibit.

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**6. Insurances**

**Exhibit 13**

Recommend approval of the following 2024-2025 Insurances with Arthur J. Gallagher as outlined in the exhibit.

**7. Auction Items**

**Exhibit 14**

Recommend approval of the 2024-2025 Obsolete Equipment/Supply Auction Items.

**8. Student-Parent Handbook**

**Exhibit 15**

Recommend approval of the 2024-2025 Student-Parent Handbook.

**9. Dual Credit/College Within The Classroom**

**Exhibit 16**

Recommend approval of the Dual Credit/College within The Classroom Agreement between BCAVTS and Butler County Community College (BC3) from July 1, 2024, through June 30, 2025, as outlined in the exhibit.

**10. CSIU eService Rates**

**Exhibit 17**

Recommend approval of the following CSIU eService Rates for software services provided from July 1, 2024, to June 30, 2025, as outlined in exhibit.

- A. eService FIS-24-25 Institute Rates Exhibit 1.a
- B. eService eSchoolDataSIS-24-25 Institute Rates Exhibit 1.b
- C. eService eSchoolData-GURUBoard 24-25 Rates Exhibit 1.c
- D. eService eSchoolData-Online Registration 24-25 Rates Exhibit 1.d
- E. eService eSchoolData-Eduready-Jobready Work-Based Learning Rates 24-25 Exhibit 1.f

**11. Finalsite**

**Exhibit 18**

Recommend approval of the Finalsite Core Communications Platform and Weglot Pro for the school website as outlined in the exhibit.

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**Recommend approval of:**

- 1. State and National Conferences**
- 2. Cosmetology Licensure Hours**
- 3. Donation(s)**
- 4. Award Bids**
- 5. PSBA Insurance Trust BUCS**
- 6. Insurances**
- 7. Auction Items**
- 8. Student-Parent Handbook**
- 9. Dual Credit/College Within The Classroom**
- 10. CSIU eService Rates**
- 11. Finals site**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Voice on Roll Call: \_\_\_\_\_

***EXECUTIVE SESSION, if requested.***

<b>PERSONNEL</b>
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**1. Superintendent of Record**

Recommend approval to appoint Karns City Area School District Superintendent Dr. Eric Ritzert as the Superintendent of Record July 1, 2024, through June 30, 2025, with a two-month advisory term to conclude August 31, 2025. Salary is \$6,660.00, plus the cost of living capped at 3% per year. Cost of living percentage will be the Consumer Price Index for All Urban Consumers (CPI-U) per the U.S. Bureau of Labor Statistics for the month of July 2024.

**2. Curriculum Development**

Recommend approval for the following teachers to work on curriculum development for a maximum of 80 hours each from July 1, 2024, through June 30, 2025, at a rate of \$30/hour as per the teachers' contract:

- A. Automotive Technology-Tim McLaughlin
- B. Building Construction-Ron Sankey
- C. Culinary Arts-Michael Barczak & Katie Collins
- D. Heavy Equipment-William Rearick
- E. Welding-George Petronelis

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**3. Advisors**

Recommend approval to appoint the following 2024-2025 Advisors at the rate in the teachers' contract:

<b>Club</b>	<b>Advisor(s)</b>
National Technical Honor Society (NTHS)	Taylor Gall-Ruggiero/Amy Dittman
SkillsUSA	Tonya Blank Amy Dittman Lee Ann Clutter Barry Marcella
Yearbook	Lee Ann Clutter

**4. Appreciation Stipend – COVID-19 Public Health Workforce Grant**

Recommend approval of the following staff members to receive a one-time Appreciation Stipend of \$2,500.00, which is not added to their salary, in the 2023-2024 school year, paid through the COVID-19 Public Health Workforce Grant:

- A. Nick Colonello
- B. Judy Frederick
- C. Ernest Orelli

**5. Substitute Teacher Rate**

Recommend approval of the 2024-2025 Substitute Teacher Rate of \$115/day with no benefits.

**6. Salary Adjustments**

**Exhibit 19**

Recommend approval of Salary Adjustments for non-teacher positions effective July 1, 2024.

**7. Maintenance Staff – Additions**

Recommend approval to Add the following staff to the 2023-2024 Maintenance Staff list, on an as-needed basis.

- A. Ron Sankey (wages per teachers' contract)
- B. Barry Marcella (2023-2024 hourly rate)

**8. Maintenance-Staff**

Recommend approval for Staff to perform 2024-2025 Maintenance, on an as-needed basis:

- A. Amy Ellison (wages per teachers' contract)
- B. Katie Collins (wages per teachers' contract)
- C. Jacob Hughes (wages per teachers' contract)
- D. Eric Collins (wages per teachers' contract)
- E. Michael Barnes (wages per teachers' contract)
- F. Tim McLaughlin (wages per teachers' contract)
- G. Lee Ann Clutter (wages per teachers' contract)

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- H. Georgia Krause (2024-2025 hourly rate)
- I. Barry Marcella (2024-2025 hourly rate)
- J. William Rearick (wages per teachers' contract)
- K. Ron Sankey (wages per teachers' contract)
- L. George Petronelis (wages per teachers' contract)
- M. Mike Barczak (wages per teachers' contract)

**9. Hire – Assistant Principal/Dean of Student Services**

**Exhibit 20**

Recommend approval to Hire Ernest Orelli as the Assistant Principal/Dean of Student Services effective July 1, 2024, at a salary of \$88,000.00, with benefits and employment agreement, pending clearances, as outlined in the exhibit.

**10. Hire – MAPS Coordinator**

**Exhibit 21**

Recommend approval to Hire Jill Sarnese as a MAPS Coordinator, utilizing PCCD Grant Funding at a rate of \$32.52/hour for 187 days, not to exceed \$48,645.00, for the 2024-2025 school year, effective August 19, 2024, with no benefits, pending clearances.

**Recommend approval of:**

- 1. Superintendents of Record**
- 2. Curriculum Development**
- 3. Advisors**
- 4. Appreciation Stipends – COVID-19 Public Health Workforce Grant**
- 5. Substitute Teacher Rate**
- 6. Salary Adjustments**
- 7. Maintenance Staff - Additions**
- 8. Maintenance-Staff**
- 9. Hire – Assistant Principal/Dean of Student Services**
- 10. Hire – MAPS Coordinator**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Voice on Roll Call: \_\_\_\_\_

<b>FINANCE</b>
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**1. Financial Reports**

**Exhibit 22**

**2. Bill List**

**Exhibit 23**

**3. July Check Signing**

Recommend approval to authorize payment of general operating bills and contracted expenses for July 2024 with details provided at the August meeting.

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**4. End of Year Transfers**

Recommend approval of any budget transfers as of June 30, 2024, which may arise from the local auditor's reclassification and/or adjustments. Details will be provided at a later date.

**5. Adult Education Funds**

Recommend approval to carry over 2023-2024 Adult Education Funds to 2024-2025.

**6. Budget Transfers**

**Exhibit 24**

Recommend approval of the Budget Transfers listed in exhibit.

**Recommend approval of:**

- 1. Financial Reports**
- 2. Bill List**
- 3. July Check Signing**
- 4. End of Year Transfers**
- 5. Adult Education Funds**
- 6. Budget Transfers**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Voice on Roll Call: \_\_\_\_\_

**ADJOURNMENT**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_