

# BUTLER COUNTY AREA VOCATIONAL-TECHNICAL SCHOOL

## JOINT OPERATING COMMITTEE

### REGULAR MEETING AGENDA

May 2, 2024 ▪ 7:00 p.m.  
 Large Conference Room  
 210 Campus Lane ▪ Butler, Pennsylvania 16001-2664

**CALL TO ORDER BY CHAIRPERSON** ..... Mr. John Conrad  
**PLEDGE OF ALLEGIANCE**..... Mr. John Conrad  
**MOMENT OF SILENCE** ..... Mr. John Conrad  
**ROLL CALL BY RECORDING SECRETARY** ..... Mrs. Ashlee Lamenza

| √                        | Members                     | Officers-Term        | School District    | 3-YR JOC Term Expires |
|--------------------------|-----------------------------|----------------------|--------------------|-----------------------|
| <input type="checkbox"/> | Mr. John Conrad             | Chairperson-1 YR     | Butler Area        | December 2024         |
| <input type="checkbox"/> | Ms. Jennifer Daniels-Wells  |                      | Butler Area        | December 2026         |
| <input type="checkbox"/> | Mr. Phil Heasley            |                      | Butler Area        | December 2025         |
| <input type="checkbox"/> | Mr. Tim Hester              |                      | Seneca Valley      | December 2026         |
| <input type="checkbox"/> | Mr. Dennis Kelly            |                      | Karns City Area    | December 2024         |
| <input type="checkbox"/> | Mrs. Patricia Larrimer      |                      | Knoch              | December 2024         |
| <input type="checkbox"/> | Mrs. Kathy McBride          |                      | Moniteau           | December 2025         |
| <input type="checkbox"/> | Mr. David McRandal          |                      | Knoch              | December 2026         |
| <input type="checkbox"/> | Mr. Justin Miller           |                      | Mars Area          | December 2024         |
| <input type="checkbox"/> | Mr. Frederick Peterson, Jr. | Vice-Chairperson-1YR | Seneca Valley      | December 2026         |
| <input type="checkbox"/> | Mr. Mark Taylor             | Secretary-6/30/2026  | Slippery Rock Area | December 2025         |
| <input type="checkbox"/> | Mrs. Nina Teff              | Treasurer-1 YR       | Butler Area        | December 2025         |

| √                        | Alternates             | School District    |
|--------------------------|------------------------|--------------------|
| <input type="checkbox"/> | Mr. Nick Brower        | Seneca Valley      |
| <input type="checkbox"/> | Mrs. Jennifer Cummings | Butler Area        |
| <input type="checkbox"/> | Mr. Anthony DePretis   | Mars Area          |
| <input type="checkbox"/> | Mr. Eric DiTullio      | Seneca Valley      |
| <input type="checkbox"/> | Dr. Brenda Ealey       | Karns City Area    |
| <input type="checkbox"/> | Mr. Anthony Infante    | Knoch              |
| <input type="checkbox"/> | Mrs. Jill McDonald     | Knoch              |
| <input type="checkbox"/> | Mrs. Heather Scott     | Slippery Rock Area |
| <input type="checkbox"/> | Mr. Gary Shingleton    | Butler Area        |
| <input type="checkbox"/> | Mr. Christopher Stamm  | Moniteau           |
| <input type="checkbox"/> | Mr. Terry Stivason     | Butler Area        |
| <input type="checkbox"/> | Mrs. Cecilia Tomko     | Butler Area        |
| <input type="checkbox"/> | Mr. Alvin Vavro        | Butler Area        |

| √                        | Others                | Officer-Term              | Title                    |
|--------------------------|-----------------------|---------------------------|--------------------------|
| <input type="checkbox"/> | Dr. Alfonso Angelucci |                           | Superintendent of Record |
| <input type="checkbox"/> | Dr. Regina Hiler      |                           | Executive Director       |
| <input type="checkbox"/> | Mrs. Rebekah Davis    | Asst. Secretary-6/30/2026 | Business Manager         |
| <input type="checkbox"/> | Mrs. Ashlee Lamenza   |                           | Recording Secretary      |
| <input type="checkbox"/> | Attorney Thomas Breth |                           | Solicitor                |

**BUTLER COUNTY AREA VOCATIONAL-TECHNICAL SCHOOL  
JOINT OPERATING COMMITTEE**

**REPORTS**

1. Hearing of Public
2. Director's Report

**Exhibit 1-6**

**Recommend approval of the Director's Report**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**ELECTION**

1. Election of a Treasurer for a one-year term effective July 1, 2024, through June 30, 2025.  
Mrs. Nina Teff is the current Treasurer.

**Recommend approval of:**

**Open Nomination(s)**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**Close Nomination(s)**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**Election of Treasurer**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**MINUTES**

1. Regular Meeting Minutes of April 4, 2024

**Exhibit 7**

**Recommend approval of:**

1. Regular Meeting Minutes

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Voice Vote: \_\_\_\_\_

**POLICY**

1. Revised Final Reading Policy 249 – Pupils: Bullying/Cyberbullying

**Exhibit 8**

Recommend approval of the Revised Final Reading of Policy 249 – Pupils: Bullying/Cyberbullying as outlined in exhibit.

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**Recommend approval of:**

**1. Revised Final Reading Policy 249 – Pupils: Bullying/Cyberbullying**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Voice on Roll Call: \_\_\_\_\_

**NEW BUSINESS**

**1. Field Trip Request(s)**

**Exhibit 9**

**2. Donation(s)**

**Exhibit 10**

Recommend approval of the Donation(s) outlined in the exhibit.

**3. Advertise**

Recommend approval to Advertise for necessary 2024-2025 employment positions.

**4. Depository**

Recommend NexTier Bank be reappointed as Depository effective July 1, 2024, through June 30, 2025.

**5. Flexible Instructional Days**

**Exhibit 11**

Recommend approval to submit the Flexible Instructional Days application for the 2024-2025 school year as outlined in exhibit.

**6. General Advisory Committee**

**Exhibit 12**

Recommend approval of the 2024-2025 General Advisory Committee.

**7. Learning Management System**

**Exhibit 13**

Recommend approval of Canvas, a cloud-based learning management system for a 2-year agreement, at a cost of \$6.13 per user for 2024-2025 and at a cost of \$6.44 per user for 2025-2026, including support, with an estimated total cost of \$12,192.90.

**8. Agreement - BCM One**

**Exhibit 14**

Recommend approval of the Master Service Agreement with BCM One, pending Solicitor review.

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**9. PrismWorks Technology – 3CX PSP Support Renewal**

**Exhibit 15**

Recommend approval of the PrismWorks Technology quote for 3CX PSP Support Renewal for Service as outlined in exhibit.

**10. PrismWorks Technology - 3CX Renewal**

**Exhibit 16**

Recommend approval of the PrismWorks Technology quote for 3CX Renewal 2024 for Hardware/Software as outlined in exhibit.

**11. Microsoft EES Licensing**

**Exhibit 17**

Recommend approval of the Microsoft Enrollment for Education Solutions (EES) Licensing as outlined in exhibit.

**12. Public School Facility Improvement Grant Resolution**

**Exhibit 18**

Recommend approval of the Public School Facility Improvement Grant Resolution as outlined in exhibit.

**Recommend approval of:**

- 1. Field Trip Request(s)**
- 2. Donation(s)**
- 3. Advertise**
- 4. Depository**
- 5. Flexible Instructional Days**
- 6. General Advisory Committee**
- 7. Learning Management System**
- 8. Agreement - BCM One**
- 9. PrismWorks Technology – 3CX PSP Support Renewal**
- 10. PrismWorks Technology – 3CX Renewal**
- 11. Microsoft EES Licensing**
- 12. Public School Facility Improvement Grant Resolution**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Voice on Roll Call: \_\_\_\_\_

**BUTLER COUNTY AREA VOCATIONAL-TECHNICAL SCHOOL  
JOINT OPERATING COMMITTEE**

*EXECUTIVE SESSION, if requested.*

**PERSONNEL**

**1. Hire – Substitute Teacher**

**Exhibit 19**

Recommend approval to Hire Alex Sparn as a 2023-2024 Substitute Teacher at \$115/day with no benefits, pending clearances.

**Recommend approval of:**

**1. Hire – Substitute Teacher**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Voice on Roll Call: \_\_\_\_\_

**FINANCE**

**1. Financial Reports**

**Exhibit 20**

**2. Bill List**

**Exhibit 21**

**3. Audited Financial Statements**

Recommend approval of the June 30, 2023, Audited Financial Statements as prepared by CPA Mark Turnley and return the excess funds to participating school districts.

**Recommend approval of:**

- 1. Financial Reports**
- 2. Bill List**
- 3. Audited Financial Statements**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_ Voice on Roll Call: \_\_\_\_\_

**ADJOURNMENT**

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_