

eSD® Portal: Parent View
User Guide
v. 10.4.0



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Overview

This guide provides parents/guardians with a step by step guide outlining the navigation and use of the parent portal. The eSchoolData Parent Portal is a cutting-edge communications tool designed to increase your involvement in your student's education using the power of information. The eSchoolData Parent Portal allows for instant online access to current, relevant information that will enhance your involvement with your student's academic career.

Parent Portal Login Page

Please refer to your school district's website for an existing Parent Portal Link. If your district has not created a Parent Portal link on the school's website, please contact them for the URL.

Districts using Parent Portal will display Parent Portal Registration only. If the district is using Online Registration AND Parent Portal then the Login Page will contain fields for **both**.

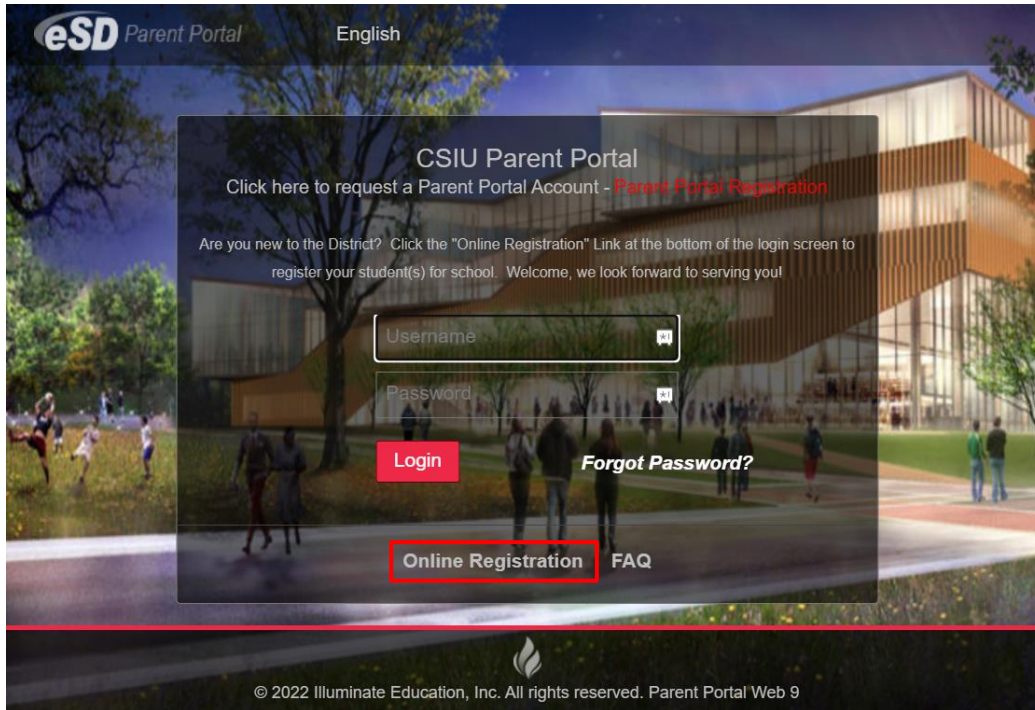


- ✓ Parent Portal Registration: Request a new parent portal account
- ✓ Online Registration: Register new families and their students to attend school in the district.

Online Registration

The Online Registration link is used by parents who are new to the district and need to register their students. If your students are already registered in the district but you have not been given a User ID and Password, please contact the district.

If you are new to the district, click the **Online Registration** link to register your household and students.

**Note:**

If the district did not customize the background image on the **Parent Portal Login page**, it displays the most recent winning student's entry from the eSchoolData® Login Page Art Contest.

The Online Registration Application Form will open, with five tabs: Household Information, Guardian Contacts, Emergency Contacts, Student Information, and Account Information.

When provided by the district, a list of available **language translations** is displayed in the upper right-hand corner of the form. Click the applicable **language** to view the translated form.

Note:

Once a translation is displayed, English replaces the selected language in the list of language options.

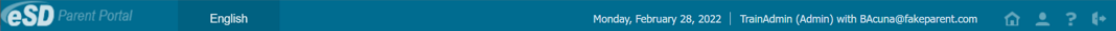
Note:

The required fields on each Tab may vary from the sample screenshots on the following pages, based on the district's settings.

If you already have students enrolled in the district, but would like to register a new student using the portal log in and then click the "Register New Student" button.

Note:

If the **Register New Student button** is used to launch the Online Registration form, the **Household Information tab** will be pre-filled with data currently in the system.



My Student(s)

	ID	First Name	Middle Name	Last Name	Lunch Balance	Grade	School
1	5305	Blake	R	Acuna	\$0.00 (As of 11/12/2021)	K5F	CSIU Training Elementary School
2	000005413	Anthony	J	Curtier	\$0.00	9	CSIU Training High School

Register New Student

When the **Online Registration Application Form** is launched via the **Register New Student button** from within the Portal then **Household Information** and **Contact Information** tabs will be pre-filled with data from the existing household.

Household Information Tab

Enter the **Registration Date**, household **Surname** and **Language**, and the Household **Physical Address**.

In the **Household Mailing Address** section, check **Mailing Address Same as Household Physical Address** (if applicable); otherwise enter mailing address information.

Enter the **Primary Household Phone**, and any other required information (indicated by a red asterisk *), then click **Next** to move to the Contact Information tab.

Household Mailing Address *

☒ Mailing Address Same as Household Physical Address

Residence Type

Own

Proof of Residence

☒ Credit Card/Utility Bill

☒ Deed or Lease

☐ Guardian Driver's License

☐ Property Tax Bill

Primary Household Phone *

Home Phor (631) 555-8828 ☒ Unlisted

Registration Date 03/11/2022

Back to Home Next

Note:

Click the **Calendar icon** to select and enter the date in the correct format (mm/dd/yyyy).

Click the **Menu icon** to open the menu, or start typing in the field to display a list of matching options.

Guardian Contacts Tab

Enter the requested information for the first parent/guardian in the household.

Note:

If the **Register New Student button** is used to launch the Online Registration form, the **Guardian Contacts tab** will be pre-filled with data currently in the system.

MASD Registration Form

Household Information | **Guardian Contacts** | Emergency Contacts | Student Information | Account Information

Guardian Contacts 1.

Salutation: Mr. | Contact First Name: Bret | Contact Last Name: Acuna | Suffix: Sr.

Gender: Male | Resides In Household: ☒ | Head of Household: ☒

Contact Mailing Address: | Mailing Address Same as Household Mailing Address: ☒

Phone: (631) 555-3530 | Add Phone | Contact Email: BAcuna@fakeparent | Add Email | Primary: ☒

Employer Information: Add Employer

Employer Name: Dept of Justice | Employer Phone: (555) 555-5555 ext. ____

Number: 2400 | Address: Robert F Miller Drive

City: Anywhere | State/Province: Dept of Justice | Zip/Postal: 55555-____

Note:
eSchoolData recommends adding, at a **minimum**, one **Guardian**.

When finished entering all Guardians, click **Next** to move to the Emergency Contacts tab.

Emergency Contact +

Contact: John Doe

Contact Priority: 1 | Relationship: Father | Child Pickup: Yes

Add Emergency Contact

Important information regarding Primary Email Address and Usernames

The eSD system uses either the Portal Account's **Username** or **Primary Email Address** for login authentication.

- Via a **Web Browser**, the system uses the portal account's **Username** as the login username. Individual accounts
- Via the **eSD Mobile App**, the system uses the portal account's **Primary Email Address** as the login username. One account that allows the user to choose the building.

Please see below for additional requirements regarding Usernames and Primary Email Addresses:

1. If a guardian has **multiple portal accounts** (i.e., students in different districts, or at a CTE)
 - The **Username** for EACH Parent Portal Account **MUST** be different
 - **BUT Primary Email Address** for each account can be the same email address.

Note:
Click **Add Phone** or **Add Email** to add additional phone and/or email records for the Contact.

Check **Primary** for the email address that should be used for Portal communications.

Please see the **Important information regarding Primary Email Address and Usernames** on page 6 for primary email restrictions.

Contact Email is required only for the Guardian Contact that is signing the application.

- Only ONE of the guardian's portal accounts can use the **Primary Email Address** as the **Username**.

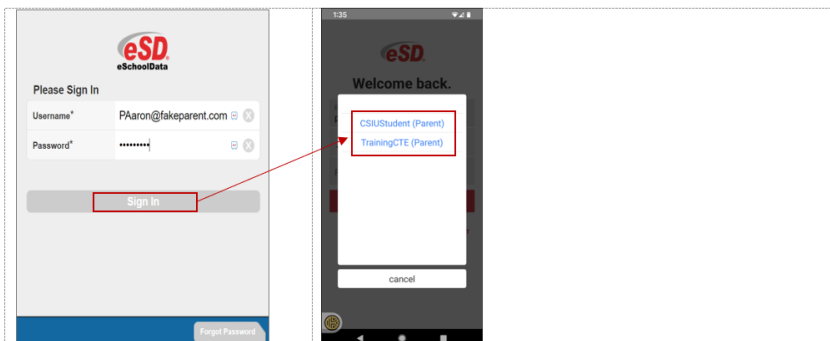
K-12 District

User ID	First Name	Last Name	Primary Email	Street	City	State	Student Count	Grades	Unrepresented
PAaron@fakeparent.com	Pam	Aaron	PAaron@fakeparent.com	212 Williamsburg Ave	Charlottesville	Pennsylvania	1	9	No

CTC

User ID	First Name	Last Name	Primary Email	Street	City	State	Student Count	Grades	Unrepresented
PamAaron-CTC	Pam	Aaron	paaron@fakeparent.com	30 Route 834	Moody	Pennsylvania	3	9, 10, 11	No

Mobile App



- An email address can be set as the **Primary Email Address** for only ONE guardian, but that email address can be used as a secondary email address for other household members.
- Web browsers** use the portal account's **Username** for login authentication. Guardians with multiple portal accounts must log in using the **Username** and password established for EACH account.
- The **Mobile App** uses the **Primary Email Address** for login authentication, allowing guardians with multiple portal accounts to have access to each of their accounts via the App, by selecting the applicable Role and/or District upon login.

Emergency Contacts Tab

Enter the requested information for the first emergency contact for the household. In the **Contact Mailing Address** section, check **Mailing Address Same as Household Mailing Address** when applicable; otherwise enter the needed mailing address information.

Note:

If the **Register New Student button** is used to launch the Online Registration form, the **Emergency Contacts tab** will be pre-filled with contacts currently associated to students in the household.

When finished entering all required information for the first contact, click **Add Additional Contact** to add another Emergency Contact. When finished entering all Emergency Contacts, click **Next** to move to the Student Information tab.

MASD Registration Form

Household Information Guardian Contacts **Emergency Contacts** Student Information Account Information

Emergency Contacts 1.

Salutation: Mr. Contact First Name: John Contact Last Name: Doe

Suffix: Gender: Male ☐ Resides In Household

Contact Mailing Address

☐ Mailing Address Same as Household Mailing Address

Number: 100 Street: Airport St Apartment: Apt.

Condo/Community: Condo/Community

PO Box: P.O. Box

City: Bobtown State/Province: Pennsylvania Zip/Postal: 17777-

Phone: (570) 555-1616 ☐ Unlisted **Add Phone**

Contact Email: **Add Email**

Add Additional Contact

Note:

eSchoolData recommends adding, at a **minimum**, one **Emergency Contact**.

Note:

Click **Add Phone** to add additional phone records for the Contact.

Student Information tab

Enter the required information for the first student in the household that needs to be registered. Select the first **Guardian Contact** from the Contacts entered on the Contact Information tab. When finished, click **Add Guardian Contact** to add another Guardian, when applicable. Select the first **Emergency Contact**, then click **Add Emergency Contact** if needed.

When finished, click **Add Additional Student** to enter the required information for the next student in the household.

When finished entering information for all students in the household, click **Next** to move to the Contact Information tab.

State of Birth Pennsylvania		Country of Birth United States of America	
Date of Birth 01/05/2011	State Entry Date PA	Date Entering District 01/05/2011	
Race Native Hawaiian or Pacific Islander Asian American Indian/Alaskan Native Black or African American White	<input type="checkbox"/> Hispanic	Date Enter USA 01/05/2011	
Language English			
Guardian Contact			
Contact Bret Acuna Sr.			
Contact Priority 1	Relationship Father		
Correspondence Yes	Custodial Parent Yes	Child Pickup Yes	
Guardian Alert Guardian Alert			
Add Guardian Contact			
Emergency Contact			
Contact John Doe			
Contact Priority 1	Relationship Father		Child Pickup Yes
Add Emergency Contact			
Gender Male	School and Grade - -	BirthDate Verification <input type="checkbox"/> Baptismal or church certificate <input checked="" type="checkbox"/> Birth Certificate <input checked="" type="checkbox"/> Driver's license <input type="checkbox"/> Entry in family Bible	ID Number ID Number

Note:

ONE **Guardian Contact** and ONE **Emergency Contact** are required, at a minimum, for EACH student.

The **Contact Priority** is the order in which the student's **Guardian Contacts** and **Emergency Contacts** should be contacted.

Each of the student's Contacts (Guardian and Emergency) should have a **unique Contact Priority for that student**, which may (or may not) be the same as their Contact Priority for another student in the household.

Account Information tab

Read the Parent Portal User **Agreement** (when provided) and check **I Agree**, then select the Guardian **Contact** who will be signing the Agreement. Enter the Guardian's **Signature** and select the **Submit Date**, then click **Submit**.

Note:

An **Email Address** is required for the Guardian **Contact** signing the Agreement.

Please see the **Important information regarding Primary Email Address and Usernames** for primary email restrictions, on page 6.

The screenshot shows the 'MASD Registration Form' with the 'Account Information' tab selected. The form contains the following fields:

- Contact ***: A dropdown menu with 'Bret Acuna Sr.' selected.
- Submit Date ***: A date field with '02/28/2022' entered.
- Signature ***: A text field with 'Bret Acuna Sr.' entered.
- Agreement ***: A section containing a checkbox labeled 'I Agree *', which is checked.

At the bottom of the form, there are two buttons: 'Previous' and 'Submit'. The 'Submit' button is highlighted with a red box.

An email (to the Contact selected on the Account Information tab) will automatically be generated when the Online Registration application is submitted, and again when the application is approved or denied.

If the Online Registration Application is approved, Parent Portal accounts will be automatically generated for each new Guardian with **Correspondence** checked AND an **Email Address** checked as **Primary**. Emails will automatically be sent to Guardians with new Portal accounts, containing their **User ID** and a temporary **Password**, along with a link to activate the account.

Parent Portal Registration

To request a parent/guardian portal account, click the link on the home page where it says **“Parent Portal Registration.”**

A Parent Portal Registration Form will open.

Enter the required information (indicated by a red asterisk* before the field name) on the **Account Information** screen, then click **Create Account Information**.

Note:

The uncustomized **Parent Portal Login page** displays the most recent winning student's entry from the eSchoolData® Login Page Art Contest.

Note:

Username is restricted to max 254 characters and **Password** is restricted to max 50 characters.

The **Username** CANNOT include any of the following characters:
!@#%\$^&*()+=-[]{}<>?

For additional information about usernames and email addresses, please see the **Important information regarding Primary Email Address and Usernames** on page 6.

Tip:

Keep a record of the **Username** and **Password** that you enter. You'll need them to log in once the account is approved.

Enter the required information on the **Personal Information** screen and click **Create Personal Information**.

The screenshot shows the 'Personal Information' tab selected in the 'Welcome to Parent Portal Registration!' interface. The form contains the following fields and values:

- * First Name: Ariene
- Middle Name: A
- * Last Name: Abbott
- * Street Address: 135 Route 756
- Apartment: 1
- * City: Caste Village
- * State/Province: Pennsylvania (dropdown)
- * ZIP/Postal Code: 15236
- * Phone: 717 - 589 - 6320 x []

At the bottom right, there are two buttons: 'Back to Account Information' and 'Create Account Information' (highlighted with a red box).

STEP 2: Information will be used to verify your identity. Please make sure you provide the information the district already has on file.

Complete the required information in the **Add Student** section of the **Student Information** screen and click **Add Student to the above list**. After adding your students, click **Finish Registration!**

Note:

Only one student is required to verify your identity. All your students will be listed on the account when approved.

The screenshot shows the 'Student Information' tab selected in the 'Welcome to Parent Portal Registration!' interface. The form contains the following fields and values:

- My Student(s): Your student(s) will show below after you have added.
- ID Number: 544 (with a red X icon)
- First Name: blake
- Last Name: abbott
- Grade: 11
- School: CSIU Training High School

Below the student list, there is an 'Add Student' section with the following fields:

- * ID Number: []
- * First Name: []
- * Last Name: []
- * School: --Select-- (dropdown)
- * Grade: --Select-- (dropdown)

At the bottom right, there are two buttons: 'Previous' and 'Final Registration!' (highlighted with a red box).

STEP 3: Please also make sure you provide at least one of your student(s) on file to verify your identity.

A confirmation message will display stating that the Parent Portal registration has been successful. Once the account request has been approved by the school district, an **email** will be sent from the school district to the email address listed on the registration form.

The screenshot shows a confirmation message in the 'Welcome to Parent Portal Registration!' interface. The message states:

Your registration request has been processed successfully...

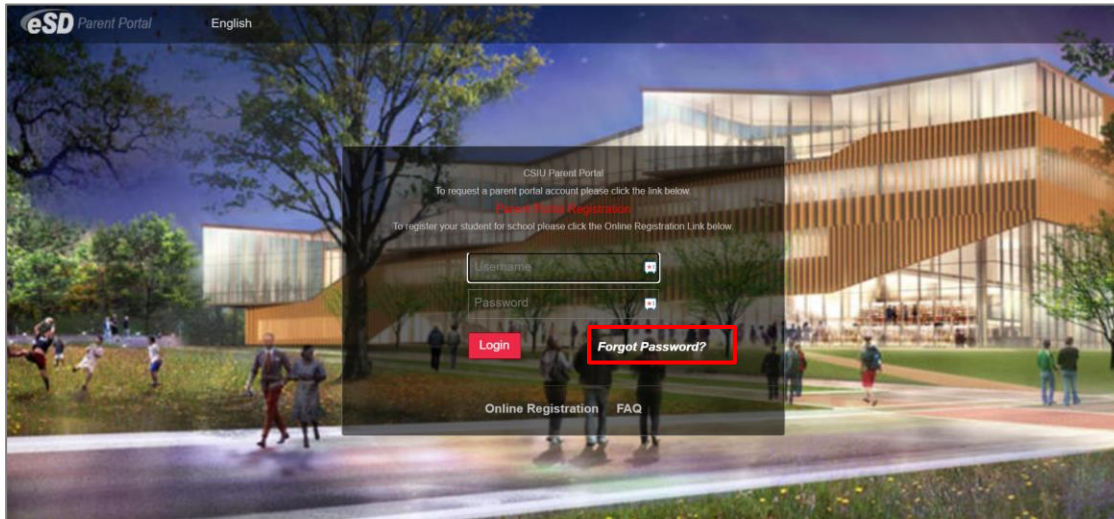
Registration has been completed successfully. You will receive an email once your school district has approved your account request. Once you have activated your account, you will be able to log on to the eSchoolData Parent Portal.

The account approval email will contain their **User ID** and a temporary **Password**, along with a link to activate the account.

Logging In

If the parent/guardian has received an email with their User ID and temporary Password, click the link in the email to verify the email address. Once the email address is verified, click **Login** to login to the account using the provided credentials.

If the district has auto-generated the portal account, the User ID and temporary Password provided by the district should be used to login for the first time.



Upon first login, the District's **Terms of Use** should be read. Click **I Agree** at the bottom of the Agreement to proceed further.

After agreeing to the Terms of Use, if the Parent Portal account has been auto-generated by the district, users will be required to establish a new **Password**, and enter a **Primary Email Address** (if missing). Users will also have the option to **Use this E-Mail address as my User Name**. Click **Save** when finished.

Important:

Portal accounts are locked automatically after **five (5) failed login attempts**, and a “locked account” email is automatically sent to the user's **Primary email address**.

Users will be directed to contact their district to unlock the account.

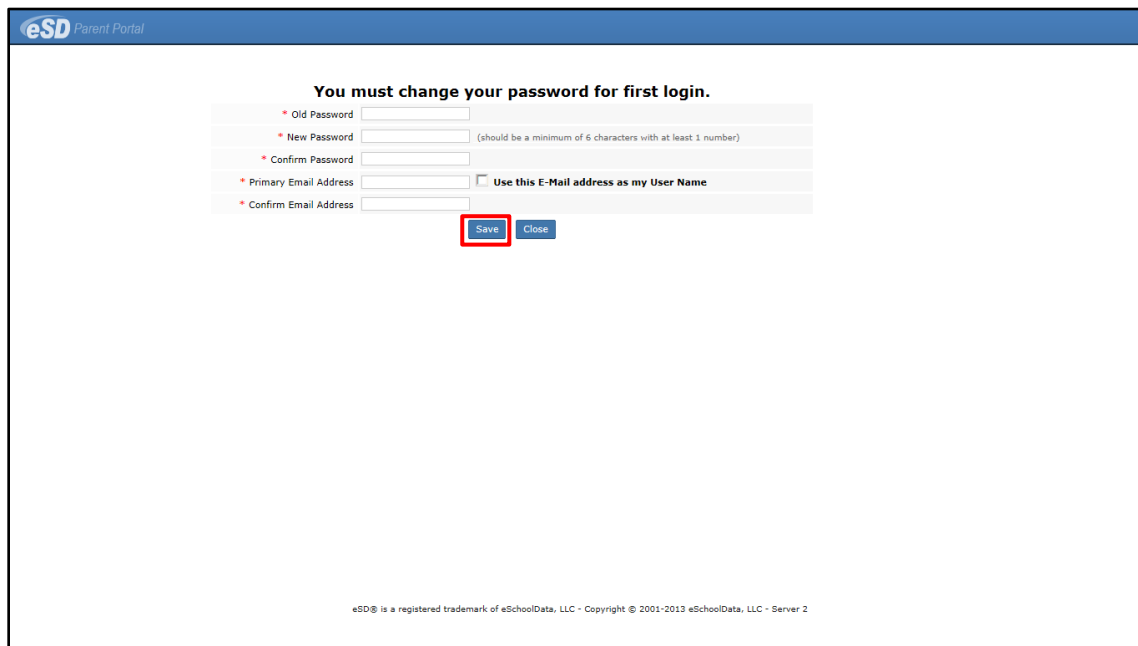
Note:

To change a forgotten Password, click the “**Forgot Password?**” link. An email will be sent to the Primary Email associated to your portal account.

The background image on the **Parent Portal Login** page may change with the seasons.

Note:

Parents/Guardians will be prompted to Agree to the District's **Terms of Use** each time the Terms are amended.



The image shows the eSD Parent Portal login screen. At the top, there is a blue header with the eSD logo and the text "Parent Portal". Below the header, a message states: "You must change your password for first login." The form contains several input fields: "Old Password", "New Password" (with a note: "(should be a minimum of 6 characters with at least 1 number)"), "Confirm Password", "Primary Email Address", and "Confirm Email Address". There is a checkbox labeled "Use this E-Mail address as my User Name". At the bottom of the form, there are "Save" and "Close" buttons. The "Save" button is highlighted with a red box. At the very bottom of the page, there is a small copyright notice: "eSD® is a registered trademark of eSchoolData, LLC - Copyright © 2001-2013 eSchoolData, LLC - Server 2".

Note:

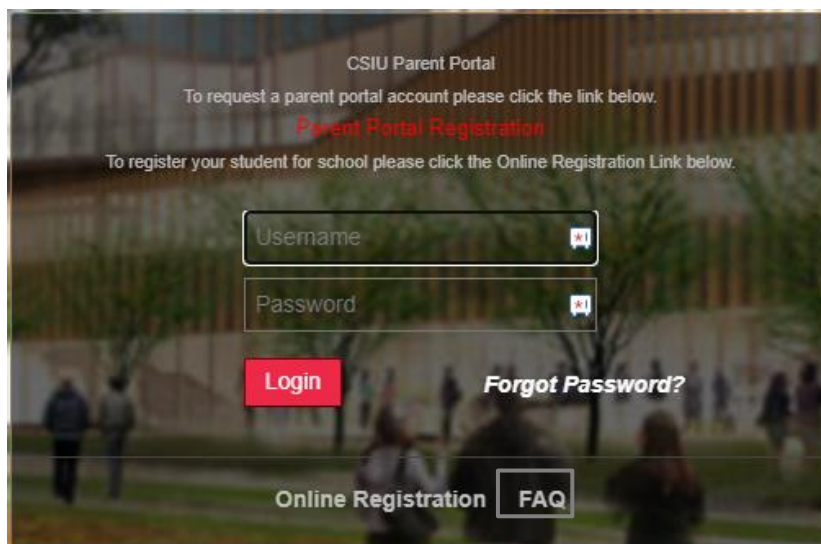
The **Primary Email Address** is the email address to which “**Forgot Password?**” emails will be sent.

An error message will be generated if the **Primary Email Address** is not specified, or is already being used for another account as a **User Name** or a **Primary Email Address**.


Please see the **Important information regarding Primary Email Address and Usernames** for primary email restrictions, on page 6.

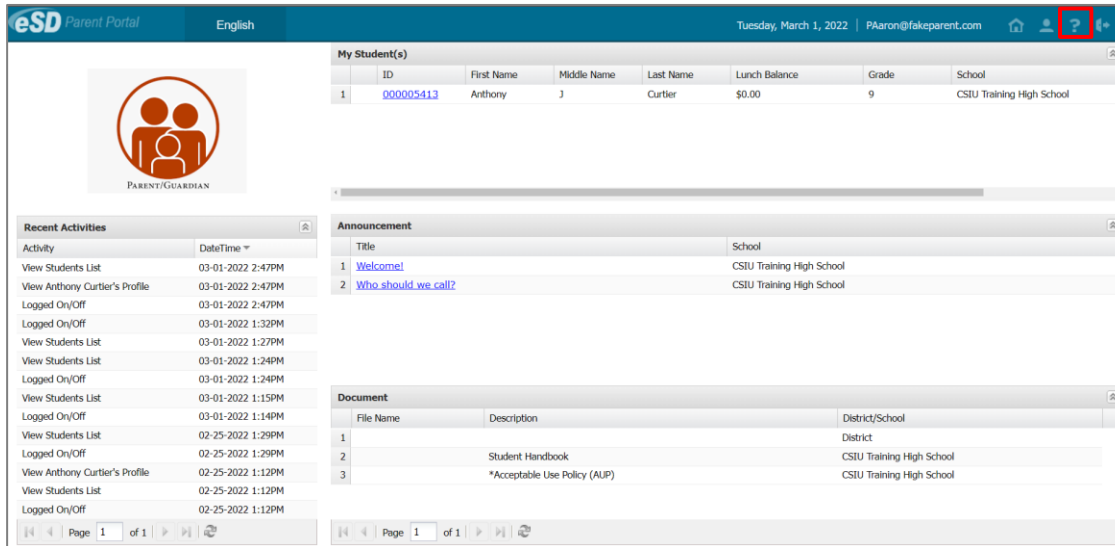
Getting Help

Users can get help both before and after logging in to the eSD® Parent Portal. From the Login screen, click the link where it says “**F.A.Q.**” to access the **eSchoolData Parent Portal F.A.Q.**



The image shows the CSIU Parent Portal login screen. At the top, it says "CSIU Parent Portal". Below that, it says "To request a parent portal account please click the link below." and "Parent Portal Registration" in red. Then it says "To register your student for school please click the Online Registration Link below." The form has two input fields: "Username" and "Password", each with a small icon to its right. Below the input fields are two buttons: "Login" (in red) and "Forgot Password?". At the bottom, there are two more buttons: "Online Registration" and "FAQ" (in a box).

Once logged in to your Portal account, click the **Help icon**  in the upper right corner of the Parent Portal screens to access the **eSchoolData Parent Portal F.A.Q.**



My Student(s)

ID	First Name	Middle Name	Last Name	Lunch Balance	Grade	School
000005413	Anthony	J	Curtier	\$0.00	9	CSIU Training High School

Recent Activities

Activity	DateTime
View Students List	03-01-2022 2:47PM
View Anthony Curtier's Profile	03-01-2022 2:47PM
Logged On/Off	03-01-2022 2:47PM
Logged On/Off	03-01-2022 1:32PM
View Students List	03-01-2022 1:27PM
View Students List	03-01-2022 1:24PM
Logged On/Off	03-01-2022 1:24PM
View Students List	03-01-2022 1:15PM
Logged On/Off	03-01-2022 1:14PM
View Students List	02-25-2022 1:29PM
Logged On/Off	02-25-2022 1:29PM
View Anthony Curtier's Profile	02-25-2022 1:12PM
View Students List	02-25-2022 1:12PM
Logged On/Off	02-25-2022 1:12PM

Announcement

Title	School
1 Welcome!	CSIU Training High School
2 Who should we call?	CSIU Training High School

Document

File Name	Description	District/School
1		District
2	Student Handbook	CSIU Training High School
3	*Acceptable Use Policy (AUP)	CSIU Training High School

The **F.A.Q.** provides portal account holders with answers to commonly asked questions.

eSchoolData Parent Portal FAQ


What is the eSchoolData Parent Portal?

The eSchoolData Parent Portal is a highly secure, internet-based application through which parents and guardians can view details of their student's school records. Information that may be available via this portal based on your district's policies includes district and building announcements, assignment grades, student schedules, attendance information, progress reports, report cards, transcripts, assessment scores, course requests, health information, discipline incident information, bus assignments, fees, and more.

What do I need to access the Parent Portal?

To access the Parent Portal, you need a device with an internet connection. For the best browsing experience, we recommend Safari 5.0, Google Chrome 27, or Internet Explorer 11, or later.

Note:

When the **eSchoolData Parent Portal F.A.Q.** is accessed AFTER logging in to the Parent Portal, click the **Home icon**  to return to the Home Page.

The icons at the top will NOT be available when the **F.A.Q.** is accessed from the **Login screen**.


Navigating the Portal

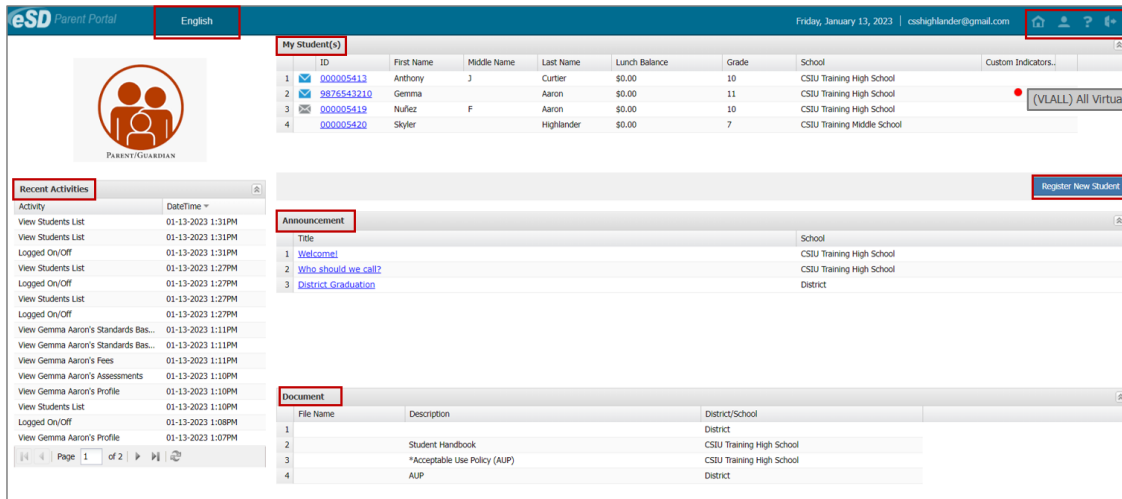
A successful login displays the **Portal Homepage**, which allows the portal account holder to see a list of their **Student(s)**, view District/School **Announcement(s)** and access any District/School **Document(s)**.

On the left side of the screen, Parents/Guardians can update the **language preference** from English to Spanish, view a log of their **Recent Activities**. On the top right side of the screen, the icon bar displays icons for **Home** , **My Account** , **Help**  and **Logout** .

Note:

The **My Students** list includes graduated students for one year following graduation.

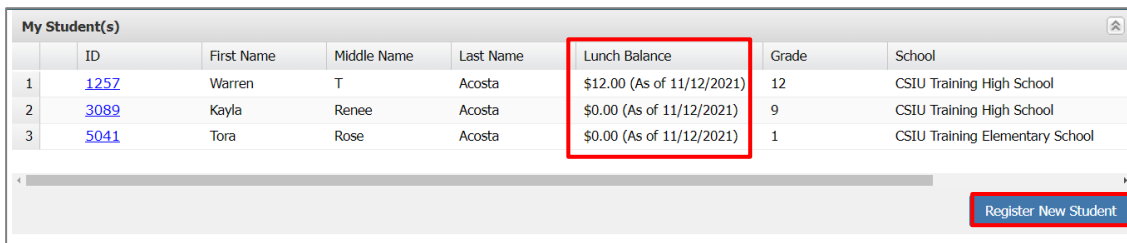
Click on a hyperlinked **Student ID Number** in the list of **My Students** to view that student's information pages (defaults to the student's **Profile Tab**). Click the **Inbox icon**  to view messages. Hover over the **Custom Indicator** to view statuses assigned to students.



The screenshot shows the eSD Parent Portal interface. At the top, there's a header with 'eSD Parent Portal', 'English', the date 'Friday, January 13, 2023', and the user email 'cshighlander@gmail.com'. Below the header, there's a 'My Student(s)' table with columns: ID, First Name, Middle Name, Last Name, Lunch Balance, Grade, School, and Custom Indicators. The table lists four students. To the left of the table is a 'Recent Activities' sidebar. Below the table is an 'Announcement' section with three items. At the bottom is a 'Document' section with four items. A 'Register New Student' button is located in the top right corner of the main content area.

ID	First Name	Middle Name	Last Name	Lunch Balance	Grade	School	Custom Indicators
000005413	Anthony	J	Curtier	\$0.00	10	CSIU Training High School	
9876543210	Gemma		Aaron	\$0.00	11	CSIU Training High School	
000005419	Nuñez	F	Aaron	\$0.00	10	CSIU Training High School	
000005420	Skyler		Highlander	\$0.00	7	CSIU Training Middle School	

If enabled by your district, the **My Students** list displays a **Register New Student** button, which allows you to begin the registration process online for additional students in your family. For more information, see **Online Registration** on page 3.

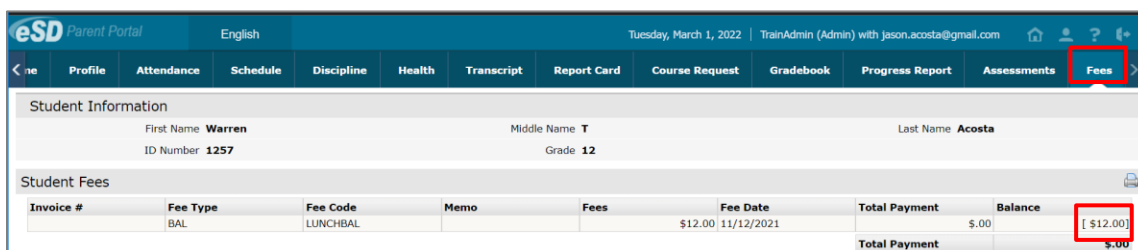


This is a detailed view of the 'My Student(s)' table. It shows three students with their IDs, names, and lunch balances. The lunch balance for each student is highlighted with a red box. A 'Register New Student' button is visible in the bottom right corner.

ID	First Name	Middle Name	Last Name	Lunch Balance	Grade	School
1257	Warren	T	Acosta	\$12.00 (As of 11/12/2021)	12	CSIU Training High School
3089	Kayla	Renee	Acosta	\$0.00 (As of 11/12/2021)	9	CSIU Training High School
5041	Tora	Rose	Acosta	\$0.00 (As of 11/12/2021)	1	CSIU Training Elementary School

If enabled by your district, the **My Students** list displays the **Lunch Balance** for each child, and the date that the **Lunch Balance** was last updated.


Lunch Balances also display on the applicable student's **Fees** tab (below), but are not included in the **Fees Total Balance**.



The screenshot shows the 'Fees' tab for a student named Warren T. Acosta, ID 1257, Grade 12. It displays a table of fees with columns: Invoice #, Fee Type, Fee Code, Memo, Fees, Fee Date, Total Payment, and Balance. The balance for the fee is highlighted with a red box.

Invoice #	Fee Type	Fee Code	Memo	Fees	Fee Date	Total Payment	Balance
	BAL	LUNCHBAL		\$12.00	11/12/2021	\$0.00	\$12.00
						Total Payment	\$0.00



Note:
Lunch Balances display on the **Fees** tab, but are not included in the **Fees Total Balance**.

Click the **My Account icon**  to update your portal account information (passwords, usernames, and primary email addresses), plus additional information as permitted by your district. For more information, see **Updating Account Info**.






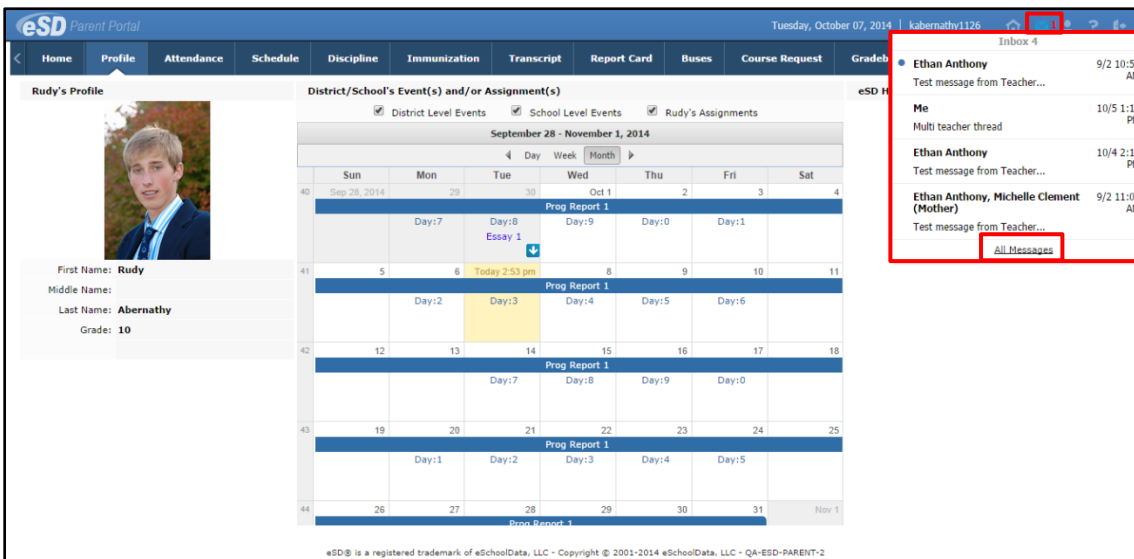
Messages

The Messages function allows parents/guardians to communicate with staff members about a specific student. Parents/guardians can access the **Messages** inbox for a student in two ways: from the **My Students** list on the Portal homepage and from the icon toolbar when viewing the student's information.




On the Portal homepage, the Messages icon will display as an **Inbox icon** , when there are no new messages about that student, or as a **New Message icon** . Click the Messages icon to access the **Messages Inbox** for the specified student.



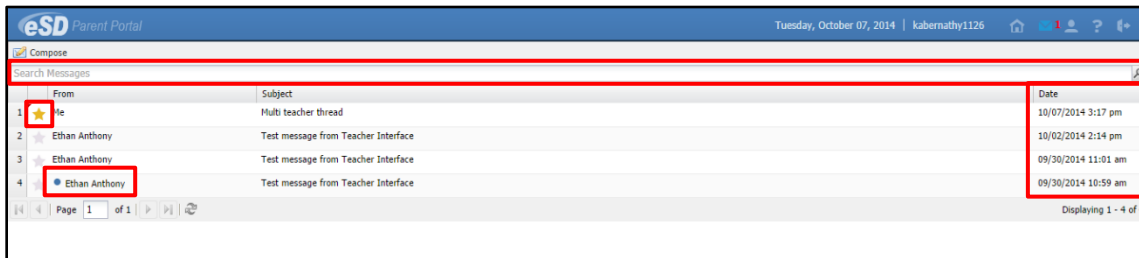
On the student information pages, the **Messages icon**  will display in the icon bar at top right, and may be followed by a red numeral to indicate the number of new messages (when applicable). Click the **Messages icon**  to view a summary of recent messages for that student, with most recent messages listed first. The **New Thread icon**  will display on each unread message. Click a message to open both the **Messages Inbox** and that message, or click **All Messages** to open the **Messages Inbox**.



Messages Inbox

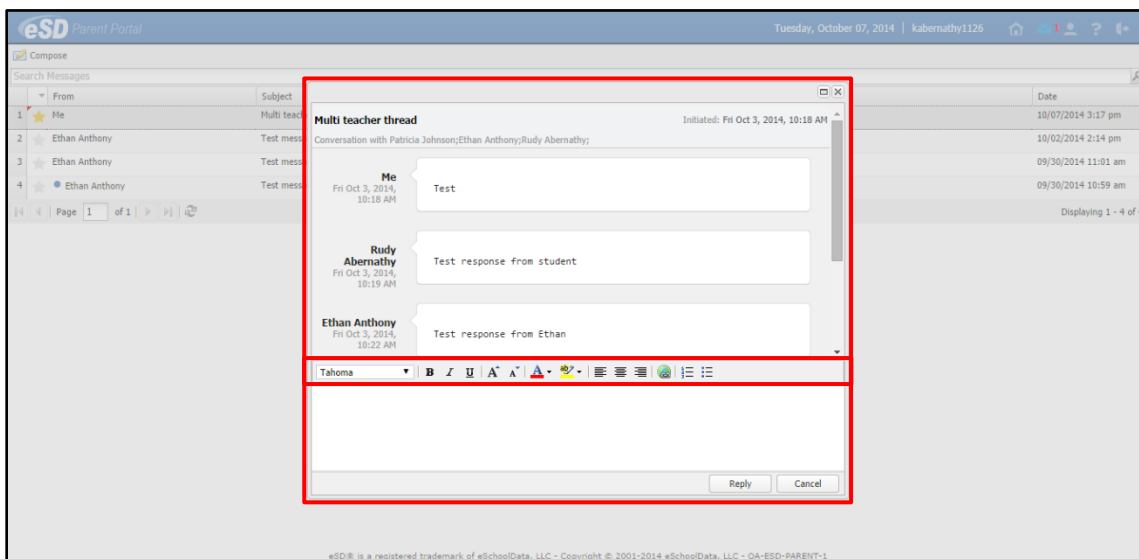
The **Messages Inbox** displays all messages related to the selected student, from the most recent to the oldest. The **New Thread icon**  will display on each unread message. Click the **Favorite icon**  to bookmark a message thread. Type a search term in the **Search Messages field** and click the **Search icon**  to filter the list of messages. Click a message to view the message thread details and/or reply to the message.

Tip:
Click your browser's **Back button** to exit the **Messages Inbox** and return to the previous page (Portal homepage or student information page).

**Note:**

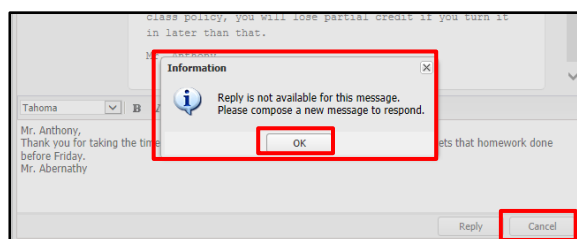
Click a **column header** to **Sort Ascending** by that column, click the header again to **Sort Descending**.

The existing **Message** window is divided into two areas: the message thread details at top and the reply field below, with the **Editor toolbar** at the top of the reply field. Type your response in the reply field and click **Reply** to send the response to all participants in the conversation.

**Note:**

The **Editor toolbar** allows users to customize the text appearance, insert a link, and/or create lists.

If the message was generated from the **Classic Teacher Interface** (instead of the **Teacher Connect Interface**), clicking **Reply** will open an Information window, stating that “Reply is not available for this message. Please compose a new message to respond.” Click **OK**, then **Cancel** the reply.

**Note:**

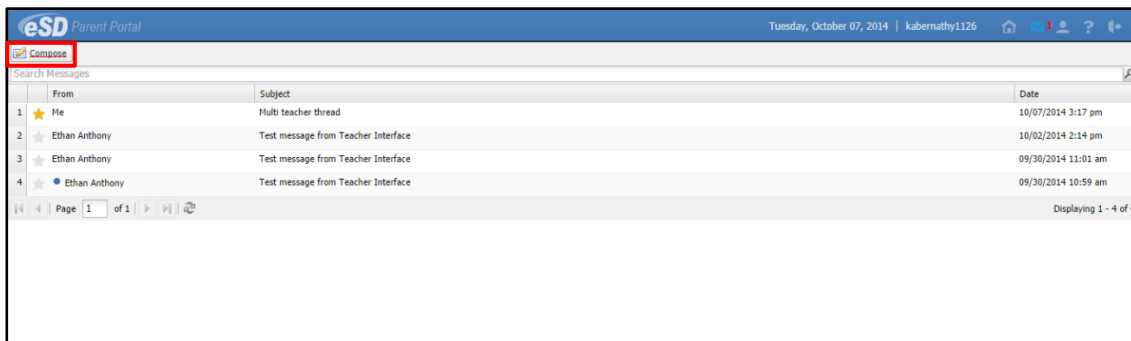
The **Classic Teacher Interface** has limited messaging capability that does not include message threads.

Tip:

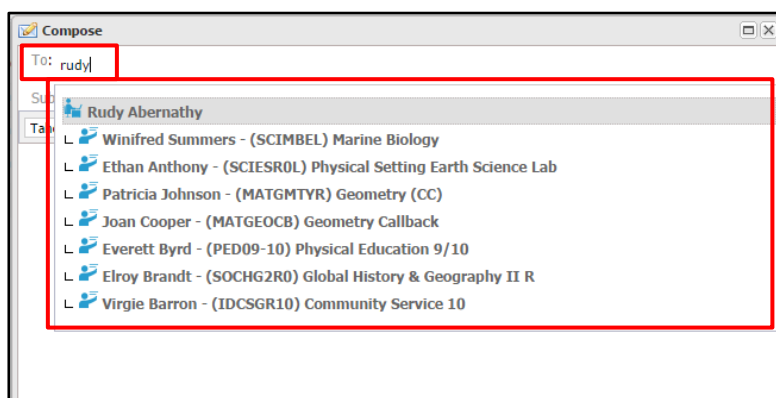
Copy the text of your reply before clicking **Cancel**, and then paste it into the new message window.

New Message

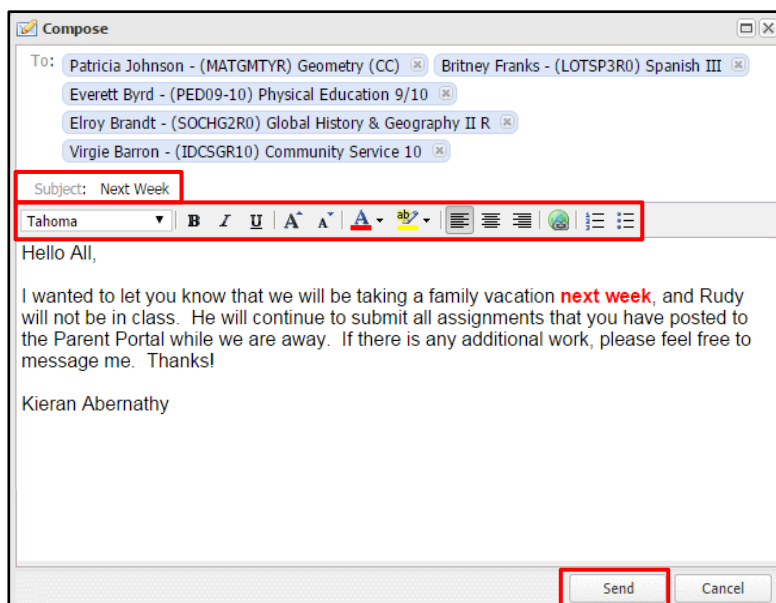
From the **Messages Inbox**, click **Compose** to create a new message.



In the **Compose** window, type your student's name in the **To** field to display a list of all of their teachers, then click a name to select the recipient. Repeat the process to select additional recipients to create a group message.



Enter a **Subject** and the message body. The **Editor Toolbar** allows users to customize the text, insert a link, or create lists. When finished, click **Send**.



Contact Verification

When enabled by the district, the **Contact Verification Form** allows custodial Guardians to update their student's contacts online.

Click the **Contact Verification** button on the student's Profile page to open their Contact Verification Form.

The screenshot shows the eSD Parent Portal interface. On the left, under 'Warren's Profile', there is a photo of a young man and his details: First Name: Warren, Middle Name: T, Last Name: Acosta, Grade: 12, Email Address: 12WAcosta@fakestudent.com. A red box highlights the 'Contact Verification' button. The main area shows a calendar for February 27 - April 2, 2022, with various events and assignments listed. The school name 'CSIU Training High School' is also visible.

If Contact Verification is both **enabled AND enforced**, the Contact Verification Form will automatically open when custodial Guardians try to access the student's Profile pages. The custodial Guardian **MUST** update the student's contacts in order to access their Profile pages.

In the **Student Information** section, parents can add/update the student's **Cell Phone**.

In the **Household Information** section, parents can update the **Household Phone**. Click **Update All Linked Records** to update the Home Phone record for all contacts (Guardian, Household Member, and Emergency Contact) who have the Household Phone as their Home Phone. (Linked records display a **Lock icon** to the left of the applicable phone number.)

The screenshot shows three sections of the form: 'Student Information', 'Household Information', and 'Guardian Information'. In 'Student Information', the 'Cell Phone' field is highlighted with a red box. In 'Household Information', the 'Update All Linked Records' button is highlighted with a red box. In 'Guardian Information', the 'Add Phone' button is highlighted with a red box. Below the 'Add Phone' button, there is a table with columns: Delete, Phone No, Phone Ext, Phone Type, Unlisted, Phone Priority, Attendance Phone, and Description. A row is shown with a red 'X' in the Delete column and the phone number 631-555-4375. Below this table, there is a confirmation message: 'Are you sure you want to delete phone number?'. At the bottom, there is an 'Add Email' button and a table with columns: Delete, Email Address, Email Type, and Primary Email. A row is shown with the email address danielrcardennis@gmail.com and the type HOME.

Note:

Enforcement of **Contact Verification** restricts access to student information on both the **Parent Portal** and **Mobile Parent** sites.

Note:

Custodial guardians living **OUTSIDE** the Household can update only the **Student Information** and their personal **Guardian Information** and **Employer Information** sections.

They will **NOT** be able to view or update **Household Information**, **Emergency Contact Information**, **Physician Information** or **Additional Information**.

Important:

Household Address and **Guardian Addresses** **CANNOT** be updated via the **Contact Verification Form**. Guardians must contact the school to change their address.

In the **Guardian Information** section, parents can update the **Contact Priority**, **Phone Information** and **Email Information** (Email Address, Email Type, Primary Email) and checkmark the **Child Pickup** checkbox for the Primary Guardian and other Guardians residing in the household.

In the **Emergency Contact Information** section, parents can add/delete/update emergency contact information (**Address** is optional) and allow **Child Pick** up by adding a check mark in the **Child Pickup** Checkbox.

If **Address** is checked, parents can indicate that the address is the **Same as Student Household** (which automatically hides the address entry fields) or add/edit the emergency contact's address.

In the **Physician Information** section, parents can add/delete/update physician information (**Address** is optional, and functions the same as in the Emergency Contact section, but without the **Same as Student Household** check field).

Note:

Guardians residing in the household can **VIEW** (but **NOT** edit) the name and contact priority of guardians living **OUTSIDE** the Household.

Contact Priority sets the order in which the student's contacts are called.

Phone Priority sets the order for calling a person's phones. This defaults to the order in which phone numbers are entered, but can be changed.

Guardians can specify a phone to be used for **Attendance** calls.

Phone Extensions can include up to five (5) digits.

The **Primary Email** is the email address to which "**Forgot Password?**" emails, and other Portal communications, will be sent.

Please see the **Important information regarding Primary Email Address and Usernames** for primary email restrictions, on page 6.

Physician Information

Delete

First Name: Last Name:

Gender: ☒ Male ☐ Female

Contact Priority:

Office Address
☐ Address (Optional)?

Phone Information

Add Phone

Delete	Phone No	Phone Ext	Unlisted	Phone Priority	Description
<input checked="" type="checkbox"/>	111-111-1111		<input checked="" type="checkbox"/>	1	Office Main

Email Information

Add Email

Delete: Email Address Email Type

Add Physician

Note:
Phone Extensions can include up to five (5) digits.

In the **Employer Information** section, parents can add/delete/update their employer's information (**Address** is optional, functions same as Emergency Contact, but without the **Same as Student Household** check field).

Employer Information

Delete

Guardian:

Employer Name: Employer Phone: Ext:

Address
☐ Address (Optional)?

Add Employer

Note:
Phone Extensions can include up to five (5) digits.

In the **Additional Information** section, parents can add/update any additional information requested by the district.

When finished, click **Verify** to submit the verified contact information; the changed records are automatically updated in eSD®.

Additional Information

* Drivers License Number

* License Plate Number

Photo Release Permission
☐ Yes ☐ No

Verify Cancel

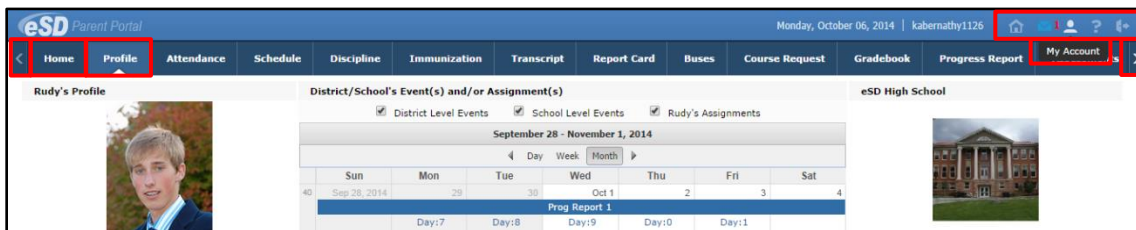
Note:
The **Additional Information** section is displayed **ONLY** if enabled by the district.

Note:
When **Contact Verification** is **enforced**, the parent's verification restores access to the student's data, on both the **Portal** and **Mobile** sites.

Verification by ANY custodial guardian restores access to the student's data for ALL custodial guardians.

Student Information Pages

When a student's ID number is clicked, the student's **Profile** tab displays by default. Click another **tab** to bring up the corresponding information. All tabs may not be available, and their order may differ from these screenshots, depending upon your school district's use of the eSchoolData system. If there are more tabs than the resolution of your screen will show, the ends of the header row will display left and right scroll arrows, which will appear as inactive (greyed out) left or right arrows when there are no more hidden tabs.



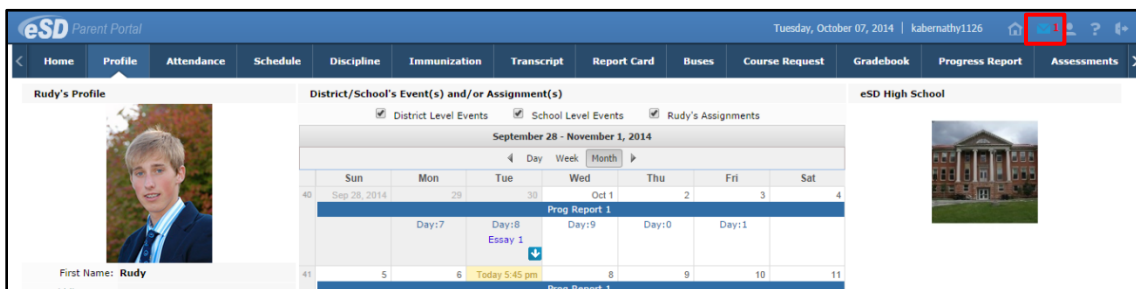
Tip:

The **Home** tab (as well as the **Home** icon in the icon bar at top right) will display your Portal Homepage with the list of your Students and the Announcements.

Hover your mouse over an icon to display a Tooltip with the icon's name. (Example: My Account)

Profile

The **Profile** tab displays that student's personal information and their **Calendar**, as well as an additional **Messages icon** in the icon bar at top right. When applicable, the **Messages icon** will be followed by a red numeral that indicates the number of new messages.

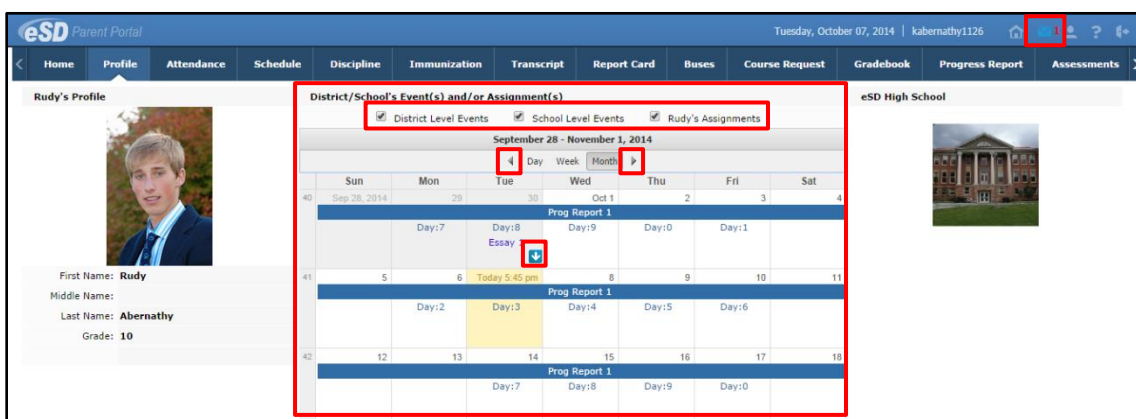


Note:

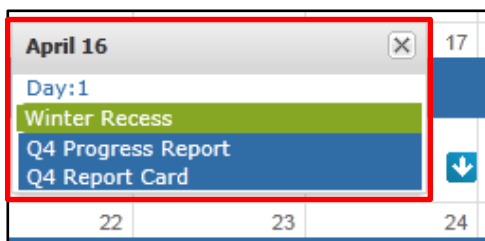
For more information about the **Messages icon**, see **Messages** on page 17.

Calendar

By default, the calendar displays the current Month, and all District Level and School Level Events along with the selected child's Assignments. Click the **Forward** and **Back** arrows to display another date range. If there are more events on a calendar date than can be displayed, that date box will show the **More Events icon**.



Click the **More Events** icon  to open the Events box.



Parents/guardians can change the amount of information displayed by checking/unchecking the **Event** boxes. The following screenshots will display **District Level Events** only, **School Level Events** only, and **Student Assignments** only (on next page).

District/School's Event(s) and/or Assignment(s)

☒ District Level Events ☐ School Level Events ☐ Kristen's Assignments

January 26 - March 1, 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Jan 26, 2014	27	28	29	30	31	Feb 1
	2	3	4 Today 11:48 am	6	7	8
	9	10	11	12	13	14
	16	17 President's D...	18	19	20	21
	23	24	25	26	27	28
						Mar 1

District/School's Event(s) and/or Assignment(s)

☐ District Level Events ☒ School Level Events ☐ Kristen's Assignments

January 26 - March 1, 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Jan 26, 2014	27	28	29	30	31	Feb 1
	Day:2	Day:3	Day:4	Day:5	Day:6	
	Q3 Progress Report Q3 Report Card					
	2	3	4 Today 11:49 am	6	7	8
	Q3 Progress Report Q3 Report Card					
	Day:7	Day:8	Day:9	Day:0	Day:1	
	9	10	11	12	13	14
	Q3 Progress Report Q3 Report Card					
	Day:2	Day:3	Day:4	Day:5	Day:6	
	16	17	18	19	20	21
	Q3 Progress Report Q3 Report Card					
	President's D... Winter Recess					
	23	24	25	26	27	28
	Q3 Progress Report Q3 Report Card					
	Day:7	Day:8	Day:9	Day:0	Day:1	

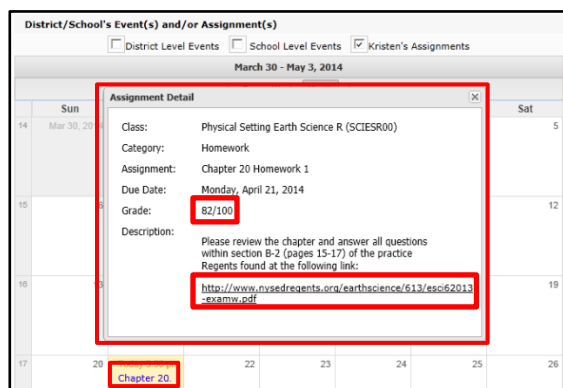
District/School's Event(s) and/or Assignment(s)

☐ District Level Events ☐ School Level Events ☒ Kristen's Assignments

January 26 - March 1, 2014

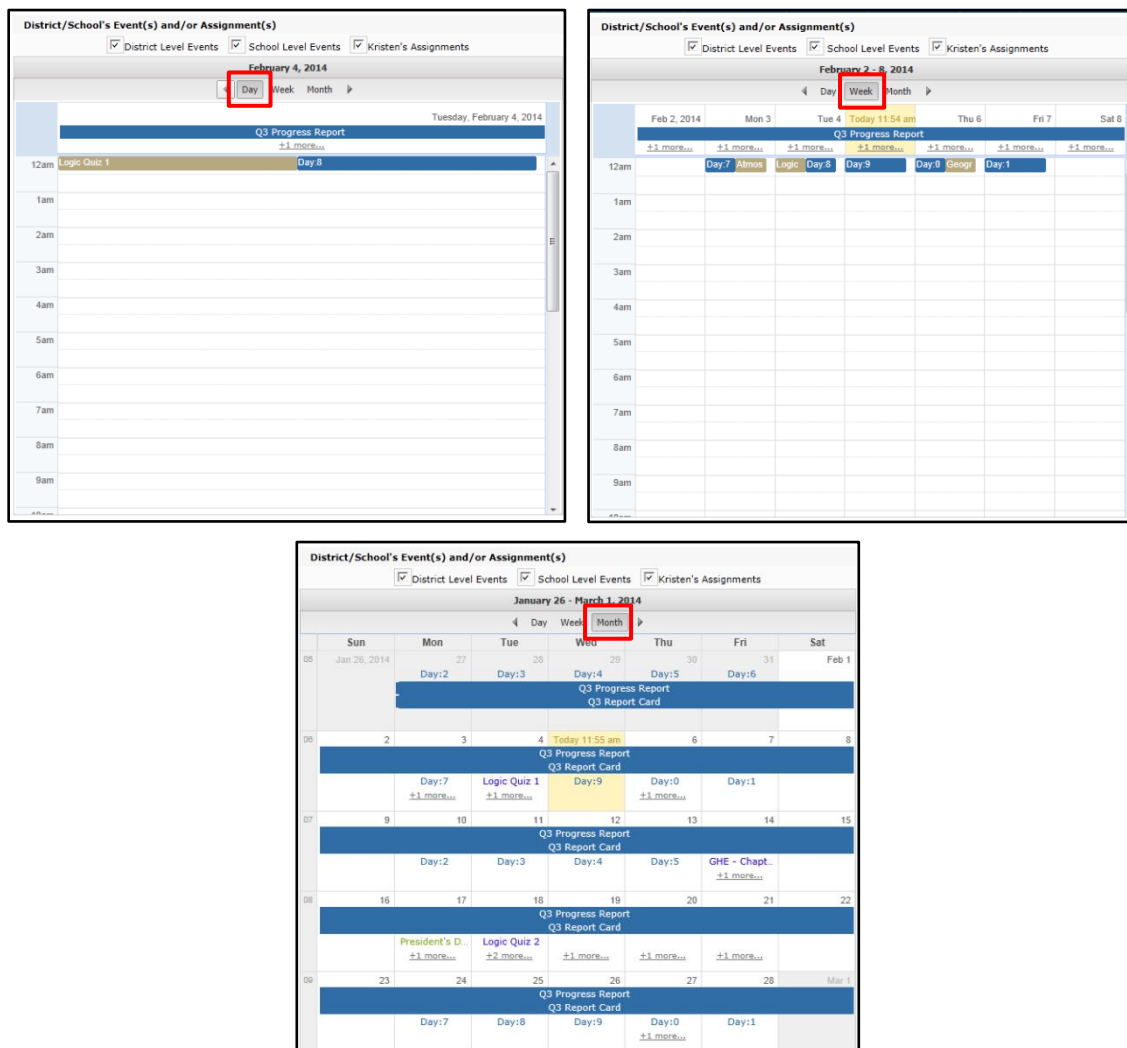
Sun	Mon	Tue	Wed	Thu	Fri	Sat
Jan 26, 2014	27	28	29	30	31	Feb 1
	2	3	4 Today 11:50 am	6	7	8
	Atmosphere...	Logic Quiz 1		Geography Q...		
	9	10	11	12	13	14
					GHE - Chapt...	
	16	17	18	19	20	21
	Portrait - Mo...	Logic Quiz 2	Practice AP e...			
	23	24	25	26	27	28
				Geography Q...		Mar 1

Click on an Assignment to open the **Assignment Details** window. The Grade (if shown) will display as **Earned/Possible Points**. The description of the Assignment may contain a hyperlinked URL, if included by the teacher.

**Note:**



For more information about a specific assignment, open the **Gradebook** tab.

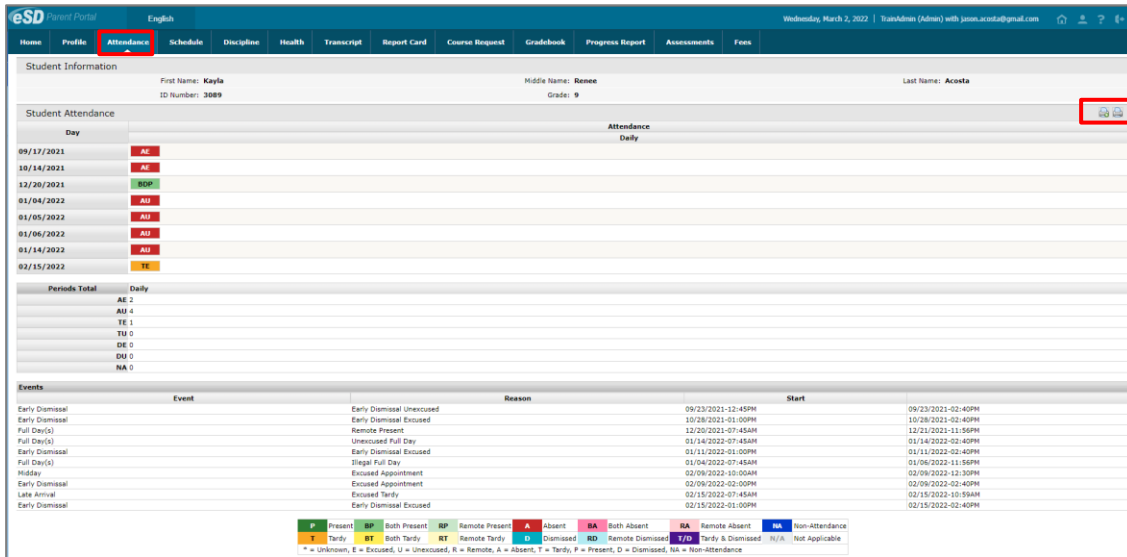
Parents/guardians can view the calendar by **Day** or **Week**, in addition to the default **Month** view, as shown below.



Attendance

Click the **Attendance** tab to view the student's Attendance. Display of students' **Daily/Period Attendance, Comments** and **Attendance Events** is based on settings established by the district.

Click the **Print icon**  to print the student's attendance, or the **Print Note icon**  to print an attendance note.





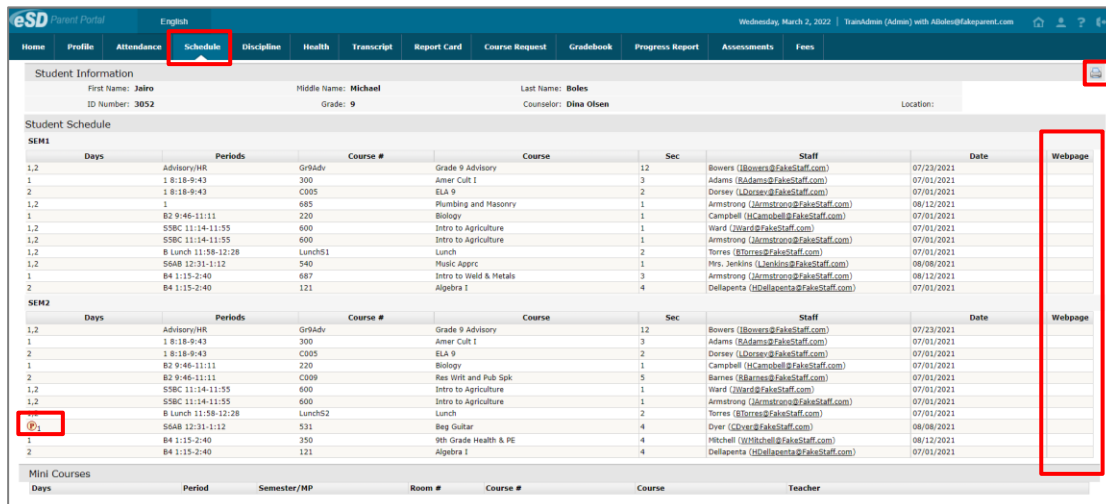
Note:

The **Attendance Note** and **Student Attendance** must be printed in **landscape** with **no margins** to avoid cutting off the printout.

The tooltip displayed when users hover-over each icon includes this information.

Schedule

Click on the **Schedule** tab to view the student's schedule. The **Partially Scheduled icon**  denotes the student has been pulled out of that class for a given day pattern. The pull out day pattern(s) will be missing. If a teacher has enabled the eSD webpage functionality, a link to the teacher's webpage will display in the **Webpage** column. Click the **Print icon**  to print the student's schedule.



Note:

If the district has opted to display a **custom-format Schedule**, the page layout may differ.


If the user is accessing this page using a **Safari** browser, a link to the Edge document may appear instead of the document. Click the link to access the document in a new window.

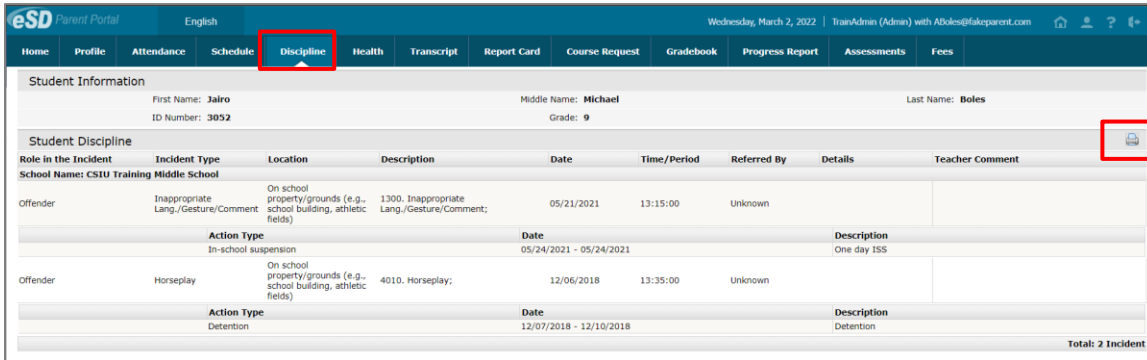
Note:

The teacher's webpage will display ALL classes for that teacher. Select the appropriate class from the left-side column to view that class' webpage.

Discipline

Click on the **Discipline** tab to view the student's discipline history.

Click the **Print icon**  to print the student's discipline record.



Student Information


First Name: Jairo Middle Name: Michael Last Name: Boles
ID Number: 3052 Grade: 9

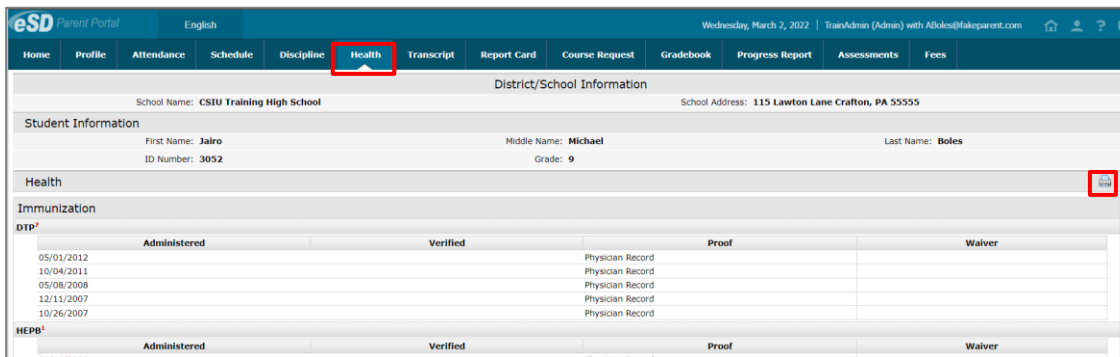
Student Discipline

Role in the Incident	Incident Type	Location	Description	Date	Time/Period	Referred By	Details	Teacher Comment
Offender	Inappropriate Lang./Gesture/Comment	On school property/grounds (e.g., school building, athletic fields)	1300. Inappropriate Lang./Gesture/Comment;	05/21/2021	13:15:00	Unknown		
	Action Type			Date			Description	
	In-school suspension			05/24/2021 - 05/24/2021			One day ISS	
Offender	Horseplay	On school property/grounds (e.g., school building, athletic fields)	4010. Horseplay;	12/06/2018	13:35:00	Unknown		
	Action Type			Date			Description	
	Detention			12/07/2018 - 12/10/2018			Detention	

Total: 2 Incident

Health

Click on the **Health** tab to view the student's health records on file with the district. Click the **Print icon**  to print the student's health records.



Health

Immunization

DTP

Administered	Verified	Proof	Waiver
05/01/2012		Physician Record	
10/04/2011		Physician Record	
05/08/2008		Physician Record	
12/11/2007		Physician Record	
10/26/2007		Physician Record	

HEPB

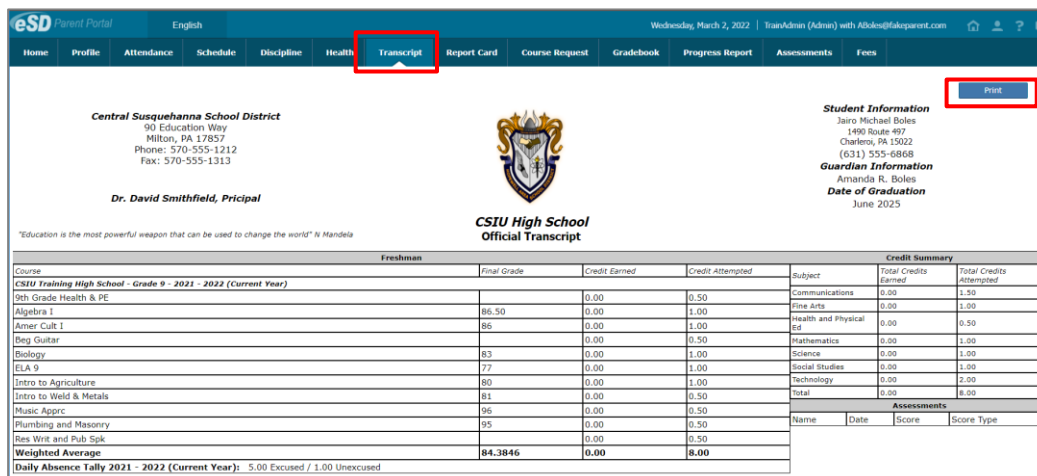
Administered	Verified	Proof	Waiver
03/15/2009		Physician Record	

Note:

Transcripts are published to the Portal at the school district's discretion.

Transcript

Click on the **Transcript** tab to view the student's transcript. Click **Print** to print an **unofficial** Transcript directly from this screen.



Central Susquehanna School District

90 Education Way
Hilton, PA 17057
Phone: 570-555-1212
Fax: 570-555-1313

Dr. David Smithfield, Principal

CSIU High School
Official Transcript

Student Information
Jairo Michael Boles
1490 Route 497
Charlton, PA 15022
(631) 555-6868

Guardian Information
Amanda R. Boles
Date of Graduation
June 2025

Course	Final Grade	Credit Earned	Credit Attempted	Subject	Total Credits Earned	Total Credits Attempted
CSIU Training High School - Grade 9 - 2021 - 2022 (Current Year)						
9th Grade Health & PE		0.00	0.50	Communications	0.00	1.50
Algebra I	86.50	0.00	1.00	Fine Arts	0.00	1.00
Amer Cult 1	86	0.00	1.00	Health and Physical Ed	0.00	0.50
Beg Guitar		0.00	0.50	Mathematics	0.00	1.00
Biology	83	0.00	1.00	Science	0.00	1.00
ELA 9	77	0.00	1.00	Social Studies	0.00	1.00
Intro to Agriculture	80	0.00	1.00	Technology	0.00	2.00
Intro to Weld & Metals	81	0.00	0.50	Total	0.00	8.00
Music Apprc	96	0.00	0.50			
Plumbing and Masonry	95	0.00	0.50			
Res Writ and Pub Spk		0.00	0.50			
Weighted Average	84.3846	0.00	8.00			
Daily Absence Tally 2021 - 2022 (Current Year): 5.00 Excused / 1.00 Unexcused						

Note:

If the district has opted to display a **custom-format Transcript**, the page layout may differ.

If the user is accessing this page using a **Safari** browser, a link to the custom document may appear instead of the document. Click the link to access the document in a new window.

Report Card

Click on the **Report Card** tab to view the student's report card. Click **Print** to print an **unofficial** Report Card directly from this screen.

CSIU Training High School
Report Card: MP1 (08/18/2021 - 10/25/2021)
115 Lawton Lane Crafton, PA 15555
School Telephone No: (555) 459-3111
Principal

Student: Boles, Jairo
DOB: 08/07/2007
ID Number: 3052
Homeroom: 318
Counselor: Olsen, Dina
Grade: 9
Phone: 631-555-3082

MP Avg: 87.54 (UnWt.)
87.54 (Wt.)
GPA: 2.9231 (UnWt.)

Course	MP1	MP2	MP3	MP4	MT	FE	FNL CRS. GRD.	ABS. Cum. Abs.	Tardy. Cum. Tardy.	Staff	C.A./C.E.
ELA 9	81	--	--	--	--	--	--			Dorsey	1.00/0.00
Music Apprc	96	--	--	--	--	--	--			Mrs. Jenkins	0.50/0.00
Algebra I	93	--	--	--	--	--	--			Dellapenta	1.00/0.00
Biology	83	--	--	--	--	--	--			Campbell	1.00/0.00
Amer Cult I	96	--	--	--	--	--	--			Adams	1.00/0.00
Intro to Agriculture	80	--	--	--	--	--	--			Ward	1.00/0.00
Intro to Weld & Metals	81	--	--	--	--	--	--			Armstrong	0.50/0.00
Plumbing and Masonry	95	--	--	--	--	--	--			Armstrong	0.50/0.00
MP Average: Unweighted Grade	87.54										
MP Average: Weighted Grade	87.54										
Final Average: Weighted Grade	87.54										
MP Average: Unweighted GPA	2.9231										
Daily Attendance:								Absences: 5.00		Tardy: 0	
Cumulative Daily Attendance:								Absences: 5.00		Tardy: 0	

Note:

Report Cards will be published to the Portal at the school district's discretion.

Translations of Report Card comments will display, when available.

Note:

If the district has opted to display a **custom-format Report Card**, the page layout may differ.

If the user is accessing this page using a **Safari** browser, a link to the custom document may appear instead of the document. Click the link to access the document in a new window.

Buses

Click on the **Buses** tab to view the student's bus information. Click the **Print icon** to print the student's bus information.

Student Information
First Name: Jairo
Middle Name: Michael
Last Name: Boles
ID Number: 3052
Grade: 9

Student Buses

Bus Type	Bus Route	Bus Stop	Alternate Route	Reason	Days
AM	113		Not Specified	Not Specified	Monday, Tuesday, Wednesday, Thursday, Friday
PM	113		Not Specified	Not Specified	Monday, Tuesday, Wednesday, Thursday, Friday

Note:

The **Pick Up / Drop Off** times are displayed, in 24-hour format, at the end of the **Bus Stop** (when available).

Course Request

Click on the **Course Requests** tab to view the student's current Course Requests. Alternate Requests display to the right of the associated course request.

Depending on the district's policy and settings, parents/guardians may enter new Course Requests by clicking the **New Request** button. When enabled, parents/guardians will be able to enter Alternate Course Requests by clicking the **Add Alternate Course Request icon** +.

The screenshot shows the 'Course Request' tab selected in the top navigation bar. Below the student information, there is a form to add a new request with fields for Department, Course Name, Credit, and Subject. A table below shows existing requests, including 'Honors Geometry' and 'e140 Geometry'. A red box highlights the 'Add Alternate Course Request icon' (+) in the bottom right corner of the table.

Note:

Schools may limit the total number of credits that can be requested. The **Total Requested Credits** displays the sum of current course request credits, whether entered by parent, student or school staff.

When entering a course request, if the requested credits will exceed the limit set by the school, an error message will display and the course request will not be saved.

Note:

Parents can **Delete** ✖ Course Requests that they (or their child) entered, UNTIL the requests are approved.

Click the **Comments icon** 💬 to view and/or enter a Comment.

New Course Request/Alternate Course Request

Click New Request to Open the **Course** menu

The screenshot shows the 'Course Request' tab selected. A red box highlights the 'New Request' button in the bottom right corner of the page.

to select a course from the list, or type the **Course Name** or **Number** into the **Course** field. Use the **Department** or **Subject** field to narrow the list of available courses. Comments can be added if desired (New Course Requests only). Click **Save** to add the request.

The screenshot shows the 'Course Request' form with the 'Course' dropdown menu open. The menu lists available courses, including 'e140: Geometry' and 'T312: Geometry Part I-TR'. A red box highlights the dropdown menu.

Note:

The list of **Courses** is sorted by **Course Number**.

If the course has a pre-requisite that the student does not meet, the **Pre-Requisite Not Met** message box will appear, detailing the course pre-requisite. To be considered for the course, enter **Comments** and click **OK**; otherwise, click **Cancel** to close the message box and select another course.

Gradebook

Click on the **Gradebook** tab to view the student's classes list and published assignments. The Gradebook Assignments window is broken into two sections; the **Classes List** menu on the left, and the **Classes** window on the right.

The default view is of the student schedule arranged by period. Users can change the **Marking Period** (defaults to the current Marking Period) from the drop-down menu, click **Assignments** to view all class assignments, and click a course in the **Classes List** to view specific details.

Hover over a column header and click the **Menu icon** ▼ to open the menu. Users can sort by that column (ascending or descending) and change the displayed columns.

The screenshot shows the eSD Parent Portal interface. The 'Gradebook' tab is selected. The 'Classes' window is open, displaying a list of classes. A red box highlights the column menu for 'Course #', which includes options for sorting (Ascending, Descending) and selecting columns (Course #, Teacher, Period, Section, Semester, Days, MP Grade, CMPA, MP Avg, Mid-Term, Final Exam).

Note:

The **From/To Dates** default to the selected Marking Period's Start/End Dates.

The Assignments window allows users to search for Assignments by **Marking Period**, by a specific **Date Range**, and/or by **Missing Assignments Only** (click **Go** to activate the Date Range/Missing Assignments filters).

The screenshot shows the eSD Parent Portal interface. The 'Gradebook' tab is selected. The 'Assignments' window is open, displaying a list of assignments. A red box highlights the 'Date Range' filter, which includes 'From' and 'To' date pickers and a 'Missing Assignments Only' checkbox.

Note:

The **Print** button will open a new window which displays the current classes screen for printing.

The **Print All** button will open a new window that separates each class into a section for compartmentalized printing.

Click a Class name from the Classes List menu to display specific details for the selected Class.

Class Info

Course	Course #	Teacher	Section	Semester	Days	Period	MP Grade	CHPA	MP Avg	Mid-Term	Final Exam	Report
Algebra I	121	Hilary Dellapenta	4	1,2	2	B4 1:...	93	93	92.98			

Classwork

Category	Weight	Drop Lowest	Drop Highest	Category Average			
Equations Coloring Sheet		09/27/2021	3	1	0	3	
Potato Riddle Worksheet		10/01/2021	3	1	0	3	
Equations Kuta Review		10/05/2021	3	1	0	3	
Proportions Entry Ticket		10/07/2021	3	1	0	3	
Unit 1: HW 4: Proportions		10/14/2021	3	1	0	3	
Unit 1: HW 11 Solving and Graphing Inequalities		10/14/2021	3	1	0	3	
HW 10: 1-5		10/18/2021	3	1	0	3	
Unit 1: HW 11: 1-5		10/20/2021	3	1	0	N	
HW 11: 6-10		10/22/2021	3	1	0	N	
Participation	1		0		0		105.56

Note:

Mini courses that occur between Marking Periods can be viewed using the **All Classes** selection from the **Class List**.

Note:

Assignments with associated **Learning Standards** will display the Learning Standard within parentheses after the assignment name.

In the **Class Work** section, click the **Expand icon** next to an Assignment Category to display the published assignments in that category. Assignments with associated Learning Standards will display the Learning Standard name within parentheses after the assignment name. The **Teacher's Comment** column will display assignment-specific comments.

Classwork

Category	Weight	Drop Lowest	Drop Highest	Category Average			
Homework	1		0	85.37			
Assignment			Bonus	Grade			
Syllabus Signed		08/27/2021	5	1	0	5	
Fraction Operations Worksheet		08/31/2021	3	1	0	3	
Equations Maze		09/23/2021	3	1	0	3	

Click the **Assignment Description icon** to view the assignment description, which may contain relevant external URL links.

Student Information
First Name: Jairo Middle Name: Michael Last Name: Boles
ID Number: 3052 Grade: 9

Gradebook Assignments
Marking Period: MP1 (08/18/2021 - 10/25/2021) [Print] [Print All]

Class Info

Course	Course #	Teacher	Section	Semester	Days	Period	MP Grade	CHPA	MP Avg	Mid-Term	Final Exam	Report
Algebra I	121	Hilary Dellapenta	4	1,2	2	B4 1...	93	93	92.98			

Classwork

Category	Weight	Drop Lowest	Drop Highest	Category Average
Homework	1	0	0	85.37

Assignment

Assignment	Description	Due
Syllabus Signed		08/22
Fraction Operations Worksheet		08/31
Equations Made		09/23
Unit 1 Notebook, p. 2: 7-12		09/29
Equations Coloring Sheet		09/27
Potato Riddle Worksheet		10/01
Equations Kuta Review		10/05
Proportions Entry Ticket		10/07/2021

Note:

Alpha grade equivalents may display in the **Class Info** section when **Alpha Grade Conversion** has been set for the course.

If the teacher has included **Daily Scores** in the **Marking Period Average**, four **Daily Score** columns are displayed in the **Class Info** section.

Teachers have the option to display or hide Category details

Click the **Report icon** or the **View Report** link to view any Student Achievement Report posted by the teacher. Click **Print** to print the displayed assignments, or **Print All** to print assignments for each class.

Standards-Based Gradebook

Click the **Standards-Based Gradebook** tab to view the student's Standards-Based Gradebook. Click **Print** to print an unofficial Report Card directly from this screen.

Student Information
First Name: Melissa Middle Name: Last Name: Ackerman
ID Number: 2535 Grade: 9

Standards-Based Gradebook - Advertising Art and Design 1 (AAD1) Section: 1 Period: 1-2 Room: AAD1 Staff: Joshua Anderson

Classes: [P:1-2; Advertising Art and Design 1 (AAD1); S:1,2; Days: MTWTF (1)] [Print]

Grading Standard	MP1 (08/03/2021 - 11/02/2021)	MP2 (11/03/2021 - 01/11/2022)	MP3 (01/12/2022 - 03/25/2022)	MP4 (03/28/2022 - 06/30/2022)	Final (06/27/2022 - 06/30/2022)	
1. Commercial Art Taught By:						1
2. 100 ORIENTATION						2
3. 101 Identify career paths and occupational requirements within the profession.	PRO	PRO			PRO (89.49=PRO)	3
4. 102 To be determined	PRO				PRO (89.49=PRO)	4
5. 103 Demonstrate research, employability, and organizational skills.		PRO			PRO (89.49=PRO)	5
6. 104 Recognize copyright laws in communication.	ADV	PRO			ADV (94.75=ADV)	6
7. 110*This is my new learning standard for orientation						7
8. 200 SAFETY						8
9. 201 Operate equipment incorporating ergonomics.	PRO	ADV			PRO (94.75=ADV)	9
10. 202 Use computer hardware, software and electronic equipment safely.	PRO	ADV			PRO (94.75=ADV)	10

Progress Report

Click on the **Progress Report** tab to view the student's progress report. Click **Print** to print an unofficial Progress Report directly from this screen.

Progress Report: PROG1 8/18/2021-9/22/2021

CSIU Training High School
115 Lawton Lane
Craffton, PA 15555
School Telephone No: 555-459-3111
Principal Dr. David R. Richards, Principal

Student: Jairo Michael Boles
Student ID: 3052
Grade: 9

Counselor: Dina Olsen
Phone: 631-555-3082

Course	Grade	Staff
ELA 9	100	Dorsey
Music Apprc	99	Mrs. Jenkins
Algebra I	100	Dellapenta

• Works well with others
• Major assignment is missing/incomplete

Note:

Progress Reports will be published to the Portal at the school district's discretion.

Translations of Progress Report comments will display, when available.

If the district has opted to display a **custom-format Progress Report**, the page layout may differ.

If the user is accessing this page using a Safari32 browser, a link to the custom document may appear instead of the document. Click the link to access the document in

Assessments

Click on the **Assessments** tab to view the student's assessments. Click the **Print icon** to print a copy of the student's assessments. If enabled by the district, the **Parent Assessment Reports** button will open a detailed report of student assessments.

Student Information

First Name: Jairo, Middle Name: Michael, Last Name: Boles, ID Number: 3052, Grade: 9

Assessments

Date	Language	Modification	GR	SM	GS	RA	CSI	SS	LP	NP	NC	NS	LS	LV	AS	ACHRA	ACHRB	ACHRC	ACHRD	ACHRE	MULT	OPEN	M1S	M1P	M2S	M2P	BHARK
06/11/2021	Grade 9 Career Standards Benchmark	English																								Met	
05/23/2018	Grade 5 Career Standards Benchmark	English																								Met	
04/22/2016	PSSA Mathematics Grade 3	English																									
04/15/2016	PSSA English Language Arts Grade 3	English																									

GR: Grade Equivalent, SM: Standard Met, GS: Grade Stanline, RA: Score, CSI: Cognitive Skills Index, SS: Scaled Score, LP: Percentile, NP: National Percentile, NC: NCE Normal Curve Equivalent, NS: National Stanline, LS: Local Stanline, LV: Performance Level, AS: Age Stanline, ACHRA: PSSA Anchor A, ACHRB: PSSA Anchor B, ACHRC: PSSA Anchor C, ACHRD: PSSA Anchor D, ACHRE: PSSA Anchor E, MULT: PSSA Multiple Choice Raw, OPEN: PSSA Open-Ended Raw, M1S: Mod 1 Scaled Score, M1P: Mod 1 Level, M2S: Mod 2 Scaled Score, M2P: Mod 2 Level, BHARK: State Benchmark

Note:

Assessments will be published to the Portal at the school district's discretion.

Fees

Click on the **Fees** tab to view the student's fees. Invoice information and total balance will be displayed. Click the **Print icon** to print a copy of the student's fees.

Student Information

First Name: Jairo, Middle Name: Michael, Last Name: Boles, ID Number: 3052, Grade: 9

Student Fees

Invoice #	Fee Type	Fee Code	Memo	Fees	Fee Date	Total Payment	Balance
DELL3804	EQPT	DELL			\$1.90 11/12/2021	\$0.00	(\$1.90)
					\$285.00 11/24/2020	\$0.00	\$285.00
						Total Payment	\$285.00

Note:

Lunch Balances display on the Fees tab, but are not included in the Fees Total Balance.

Standards-Based Report Card

Click the Standards-Based Report Card tab to view the student's Standards-Based report card. Click **Print** to print an **unofficial** Report Card directly from this screen.

Student: Kayla Acosta
80 Whitehall ST
Moody PA 17315

Teacher: Mr. Anderson
Course: Advertising Art and Design 1

Scheduling Year: 2021 - 2022

Program Hours
Student has completed 360 hrs of the 1080 hrs (33.33%) of the Commercial and Advertising Art program


Commercial Art Taught By: (Mr. Anderson)

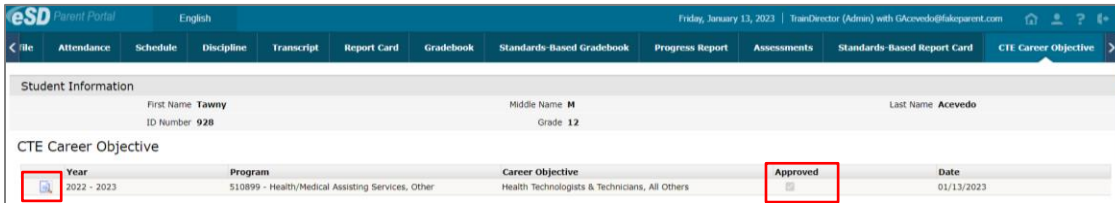
	ADV	PRO	BAS	BEL
100 ORIENTATION				
101 Identify career paths and occupational requirements within the profession.	/			
102 To be determined				
103 Demonstrate research, employability, and organizational skills.	/			
104 Recognize copyright laws in communication.	/			
110* This is my new learning standard for orientation				

Note:

Standards-Based Report Cards will be published to the Portal at the school district's discretion.


CTE Career Objective

Click the Standards-Based Report Card tab to view the student's CTE Career Objective form. Click **Approved** to enter a date and signature. Click **View** icon  to view the Career Objective form.



The screenshot shows the eSD Parent Portal interface. The top navigation bar includes tabs like Attendance, Schedule, Discipline, Transcript, Report Card, Gradebook, Standards-Based Gradebook, Progress Report, Assessments, Standards-Based Report Card, and CTE Career Objective. The CTE Career Objective tab is selected. Below the navigation bar, there is a section for Student Information with fields for First Name (Tawny), Middle Name (M), Last Name (Acevedo), ID Number (928), and Grade (12). Below this is the CTE Career Objective table, which has columns for Year, Program, Career Objective, Approved, and Date. The 'Approved' column contains a red box with a document icon, indicating the button to click for approval.

Updating Account Info

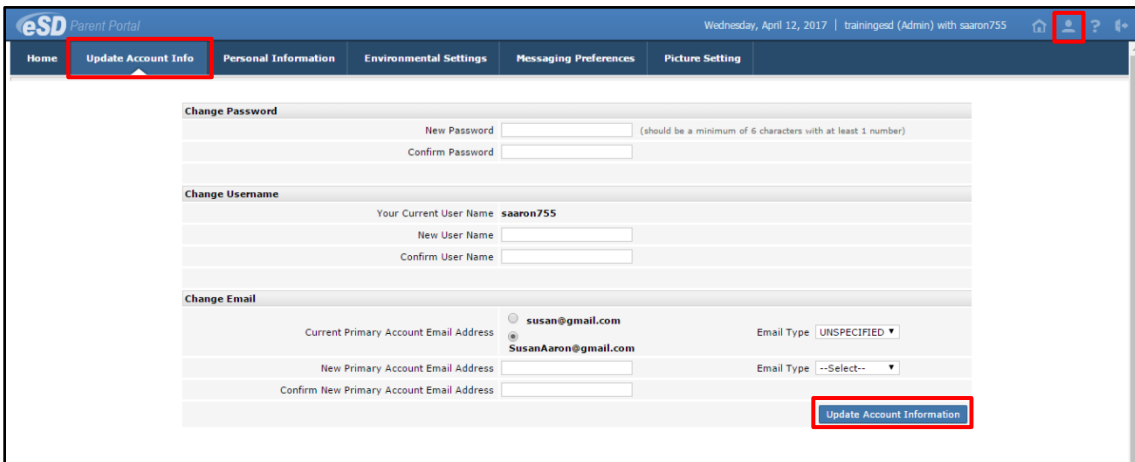
Parents/guardians can update account information at any time. Click the **My Account** icon  at the top right of the Portal screens. The **Update Account Info** tab is the default tab.

Update Account Info

From here, **Passwords**, **Usernames**, and **Primary Email Address** can be changed. Enter the new information in one or all of these categories, and click **Update Account Information** when finished.

The **Current Primary Account Email Address** will be indicated in the list of email addresses associated to the Guardian's record. Select a different email address as the **Current Primary Account Email Address** and the appropriate **Email Type** for that address, OR enter the **New Primary Account Email Address** and select the **Email Type** for the new email address.

An error message will be presented if the New Primary Account Email Address is already used within the district as another person's Primary Account Email Address.



The screenshot shows the eSD Parent Portal interface. The top navigation bar includes tabs like Home, Update Account Info, Personal Information, Environmental Settings, Messaging Preferences, and Picture Setting. The 'Update Account Info' tab is selected. Below the navigation bar, there are three sections: Change Password, Change Username, and Change Email. The Change Email section is expanded, showing the current primary account email address (susan@gmail.com) and the new primary account email address (SusanAaron@gmail.com). The 'Update Account Information' button is highlighted with a red box.

Note:

The **Primary Email Address** is the email address to which "Forgot Password?" emails, and other Portal communications, will be sent.

An error message will be generated if the **Primary Email Address** is already being used for another account as a **User Name** or a **Primary Email Address**.


Please see the **Important information regarding Primary Email Address and Usernames** for primary email restrictions, on page 6.

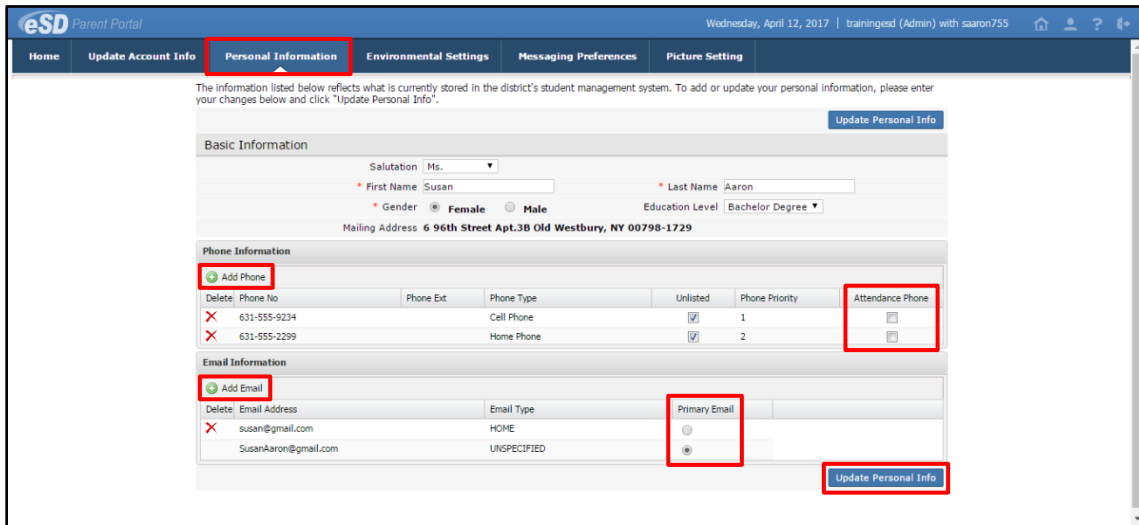
Note:

Username is restricted to max 254 characters and **Password** is restricted to max 50 characters.

The **Username** CANNOT include the following characters:
! # \$ % ^ & * () + = - [] { }
< > ?

Personal Information

When enabled by your district, click the **Personal Information** tab to request changes to your personal information. The following fields can be updated: **Salutation**, **First Name**, **Last Name**, **Gender**, **Education Level**, **Phone Information** and **Email Information**. Additional phone numbers and email addresses can be added using the **Add Phone** and **Add Email** buttons. Click the **Delete icon**  to delete an existing phone number or email address. Click **Update Personal Info** when finished to submit the change request. Portal administrators have the option to accept or ignore change requests.



Note:

Once a guardian submits a request to update personal information, they will be prevented from submitting a subsequent request until ALL changes in the prior request have been accepted or ignored.

Note:

In the **Education Level** selections, **OT** = Other, and **US** = Unspecified.

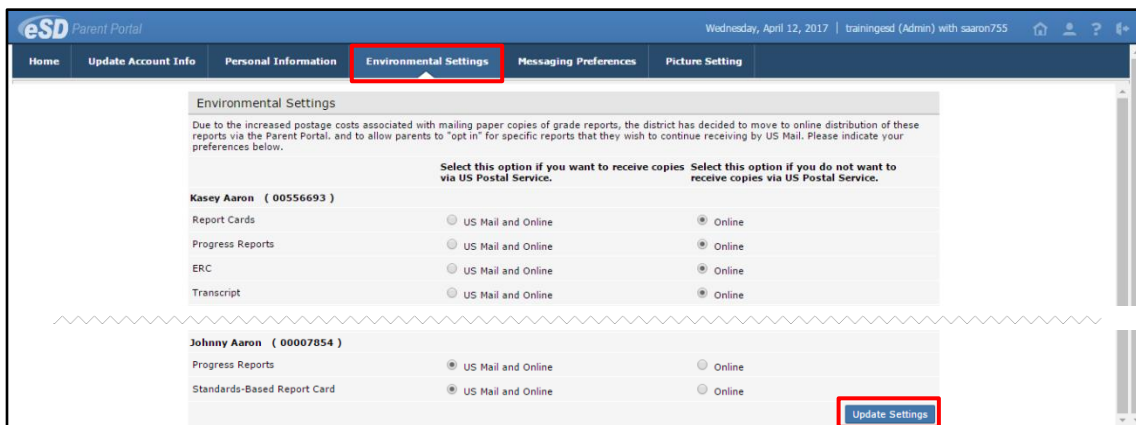
Guardians can specify the phone to be used for **Attendance** calls.

Guardians cannot **Edit** or **Delete** the email address marked as **Primary Email**. Use the **Update Account Info** tab to change the **Primary Email Address**.

Environmental Settings

Parents/guardians will have access to the **Environmental Settings** tab if the school district is implementing a "Go Green" initiative to reduce the mailings of grade reporting documents.

For each student, parents/guardians can select which available grade reporting documents they wish to receive as paper mailings. Click **Update Settings** when finished.



Messaging Preferences

When enabled by your district, the **Messaging Preferences** tab allows parents to subscribe to email alerts, and set the email formats and delivery schedules.

The **Messaging Preferences** section allows you to set the default options for email **Format** and **Delivery** schedule.

Format: HTML or Text

Delivery: Individual E-Mails, Daily Digest, Weekly Digest, Monthly Digest, Messaging Only

Student Alerts / School Alerts

Select each student and each school to view the Alerts applicable to that student/building. Check/uncheck **Subscribe** to change the default settings for each alert, and set the **Delivery** method for each subscribed alert.

Subscribe: Check to receive alert, uncheck to stop.

Delivery: Select the applicable schedule, if different from the **Preferences** selection.

Note:

Digests are compilations of emails, delivered daily, weekly, or monthly.

The district may restrict **Delivery** options to **Messaging Only**, which delivers all **email alerts** to the parent's **Messages Inbox ONLY**.

Emails related to **Portal Account status** and **Online Registration applications** will be delivered to the specified **Primary Email address**.

Picture Setting

When enabled by your district, the **Picture Setting** tab allows you to control whether your child's photo is displayed on the eSD® Portals. Check the **Do Not Show** checkbox ☐ to hide your child's photo. Click **Update Settings** when finished.